

Monthly WDBs/DOL Meeting
Thursday, July 13, 2017
1:00 PM
Department of Labor
200 Folly Brook Blvd.
Wethersfield, CT
Conference Room A&B 2nd Floor

MINUTES

PRESENT: R. Aberasturia, N. Leon, M. Hayden, C. LaBelle, V. Sampietro, Jill Watson, D. Dudzinski, S. Henderson, Julie Watson, L. Colbourn, K. Andy, L. Ladas, K. Branch, M. Giwa, R. Bongiolatti, M. Polzella, K. Marioni, S. Fracasso, B. Amin, L. Sementilli, L. Lawrence, L. Burns.

- **WELCOME AND INTRODUCTIONS.** Ram Aberasturia called the meeting to order 1:02 PM.
- **APPROVAL OF MINUTES.** June 1, 2017. Hayden moved. Sampietro seconded the approval of minutes. Approved by voice vote, unanimously.
- **CORRESPONDENCE.** None.
- **OLD BUSINESS**
 - ◆ **Step Up** – Ram asked how many new contracts were pending with employers. Last of administrative dollars will be \$8,000 per WDB.
 - ◆ **ETPL** – R. Bongiolatti working on converted provider issues. Geo-Solutions working on answer. The goal will be to eventually allow ETPL providers to register and enter their own programs for review. Reviews for programs and changes to programs would be required for changes or programs to updated and viewed by customers. Rob will develop and provide a desk aide once this is finalized and we are ready to proceed. At this time Rob is working with Apprenticeship providers to enter their information.
 - ◆ **AJC Conduct Policy** – At the last meeting the need for a system-wide conduct policy was identified. Mark appealed to WDBS for quick turn around on comments. The goal is to complete the policy by next month.
 - ◆ **OTHER OLD BUSINESS, IF ANY**

Daryle Dudzinski noted that there will be a meeting on accelerated route to certification for teachers and encouraged partners to attend.

Daryle discussed that additional DOL staff are scheduled to be dispersed to each AJC: one per region for now.

- **Youth Summit.** CT DOL gathering invitee list by Aug 1 deadline. Rob. Bongiolatti noted that “flying” survey monkeys will be forthcoming. CTDOL staff has been meeting with facilitators and presenters. Lyn Lawrence appealed for youth invitees. Kathy Marioni noted concern re: employer attendees. It was decided that for this year given the time constraints employers would not be part of the summit.
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- **CYEP Inquiries.** Mark Polzella pointed out that any funds released now and in the future could be used for year-round and or start-up funding for 2018.

- **NEW BUSINESS, IF ANY**

- ◆ **Business Engagement-** Linda Ladas discussed the partner steering committee which has met and includes, DORS, BESB, Adult Ed, and the Connecticut State College system. Linda discussed the various subcommittees which have been created to address business engagement.

CTDOL has created an ***Employer Resource Guide*** to be updated twice per year which can be found on our website. CTDOL continues to foster the development of strong business service teams inside and outside of WIOA.

- ◆ **Geographic Solutions Conference Update** – Rob Bongiolatti reported on the conference he attended in Monterey. He was happy to report that representatives from The Workplace and Capital Workforce Partners were also in attendance along with additional CTDOL staff. Discussion regarding ways to share more data with regions and with the federal government was explored. Examples include: chat line services, staff assisted services through technology, virtual one-stop centers, etc. Due to the expected high office volume it was decided to potentially revisit the VOS greeter.

The possibility of customizing/adding other workforce development programs to CTHIRES was discussed. Laurie Colbourn appealed for caution as set up could be time consuming. Nestor Leon doesn't support a high level of integration. He advocated to better configure CTHIRES to serve business services work and contacts. Decision as to openness of the system is up to the State. Polzella stated that discussions about the comprehensiveness of the system will be on-going.

- ◆ **Supportive Services in CTHIRES.** Rob Bongiolatti indicated that supportive services are still not being entered into CTHIRES in many cases. One issue identified during monitoring which was identified is the lack of supportive service types found in the system. Rob indicated each WDB should send him a list which he could compile and have added.
- ◆ **OWC Update.** K. Marioni noted that HB 5590 requests that comprehensive integrated data be supplied to the legislature. USDOL Region I has selected Capital Workforce Partners and the Work Place for a review of their One Stop Procurement process. Additional information is due August 15th. State Department of Education MOUs are pending signatures from NC, SW. The CETC Service design committee chaired by Amy Porter and Alice Pritchard and various state agencies are visiting WDBs. CETC looking at ways to market AJC services and reach out to employers via social media, including tag lines. These guidelines were to be implemented by July 1st.
- ◆ **January deadline for shared infrastructure costs.** Issues remain regarding the completion of the Infrastructure Cost Sharing Plan. Julie Watson said missing data from other partners is a barrier. Controversy over whether costs should be determined by level of staff presence or by volume of clients. Kathy Marioni asked WDBS to assemble list of issues/barriers to be resolved in cost-sharing. Kathy will raise any specific issues with commissioners who in turn will discuss with the Governor's office.
- ◆ **CETC Business Engagement committee.** Working closely with Linda Ladas. WDBs represented by John Beauregard. Business conference was held on May 3rd. Committee assembled a list of industry sector strategies. Draft to come from Mark Stankiewicz.
- ◆ **Draft Policy Manual will be changed to Interim.** It was suggested and agreed that the draft watermark be removed from the WIOA Policy manual online and be replaced with Interim. WDB's were reminded regarding WIOA eligibility and the income inclusion/exclusion...UI and child support must be excluded.
- ◆ **CETC Business breakfasts.** Marijuana in the workplace in August at CTDOL. WDBS can ask for breakfasts in their regions. \$25 fee to cover food, printing.
- **NEXT MEETING DATE AND FUTURE TOPICS, IF ANY**
 - ◆ August 17th.
- **ADJOURNMENT.** 2: 42 PM moved by Jenny Sampietro, seconded by Mike Hayden.