

Monthly WDBs/DOL Meeting
Tuesday October 23, 2018
1:00 PM
Department of Labor
200 Folly Brook Boulevard
Wethersfield, CT
Conference Room A

In attendance:

Mark Polzella, Rob Bongiolatti, Bibi Amin, Denise Collins, Michelle Costello, Sue Fracasso, Jimmy Guevara, Sandra Kerlew, Lyn Lawrence, Laurie Colburn; Performance & Accountability; Kathy Marioni, Mark Stankiewicz, Eddy Cajigas, Karen Quesnel, Kim Andy DOL-OWC; Michael Hayden, NRWIB; Virginia Sampietro, Carol LaBelle, EWIB; Kymbel Branch, Chris Reardon, SCWDB; Wendy Garcia, Shelly Henderson, Julie Watson, NCWDB: Nestor Leon, SWWDB

Welcome and Introductions-

The meeting was called to order 1:02pm.

MINUTUES

Mark requested a motion to accept minutes from the last meeting which occurred on September 25, 2018. A motion to accept the minutes was made by Mike Hayden and seconded by Carol LaBelle. The motion passed unanimously.

CORRESPONDENCE

There was no correspondence this month.

OLD BUSINESS

Step Up

As a follow up to our recent Step Up conference call , on which an inquiry was made about the continuation of the Step Up program, it has been learned that no additional Step Up funds are available through bond funds. This means that the writing of future agreements will end when all of the currently available funds have been obligated. Bi-weekly conference calls will continue to allow for discussion of the status of existing contracts and reconciliation of those contracts to determine if funding becomes de-obligating and available for use with additional contracts.

Monitoring for the Step Up program will be conducted at some point during the program year and will include a review of random case files.

UI Wage Screens

One additional WDB staff person will be provided with access to UI screen data for a total of two at each WDB. The updated Access to UC Wage Data Agreement will be sent to all WDBs for review, signature and the assignment of the additional staff person.

ETPL Waiver

A draft waiver requesting relief from ETP reporting performance data on non-WIOA participants in approved ETPL training programs is being completed. The waiver draft will be shared for review and comment as required by WIOA prior to submittal to USDOL for approval. Other states have already requested and been granted this waiver and it is anticipated that CT's request will be granted as well.

Other Old Business

The Level Up app presentation from the previous meeting was discussed as it has been indicated that some WDBs may be utilizing similar capability through CTHires. Follow

up from CTDOL with the WDBs will be forthcoming to determine if there is interest amongst the WDBs for additional information related to the CTHires capabilities.

PY17 Program Monitoring

PY17 will consist of a desk audit of case files and other documentation requested. Requests for documents have been going out and it was acknowledged that there has been some overlap with previous requests. The WIOA Administration unit and the Office of Workforce Competitiveness have begun meeting to better coordinate requests and share the documentation that is vital to the monitoring responsibilities of both units. Specific discussion in regard to this matter took place related to the Governance document of the monitoring tool where information requested may have already been submitted.

One of the goals to be achieved through this discussion and the collaboration between WIOA Administration unit and OWC is create a repository for all the documents and materials in order that they may be shared and accesses as needed.

For PY18 monitoring, the material gathered for PY17 will be used in the process and the WDBs are requested to share any changes, updates etc. that have been or may be implemented related to the material be shared with CTDOL WIOA Administration unit and OWC. PY18 monitoring will be a 'year-round' monitoring whereby WDB Liaisons will follow selected participants as they access services. The monitoring may include onsite visits and interviews throughout the year as well.

WIOA One-Stop System Monitoring

Kim Andy from OWC presented information and material regarding the WDB required AJC/One-Stop System monitoring. Referring back to a previous finding from USDOL Region I, guidance and policy related to this monitoring was created and disseminated to the WDBs in May of 2018. This forum was used as a reminder of the requirement. WDBs requested a template report format and it was agreed that this would be created

and shared with the WDBs. The monitoring is to cover PY17 and the reports are due no later than January 1, 2019.

CTHires Ad Hoc Report Access

WDBs expressed interest in gaining access to the Ad Hoc reporting feature in CTHires. It was agreed that this access would be granted to staff who were knowledgeable and capable of utilizing the feature as CTDOL does not have the capacity to assist with that aspect of the system. WDBs agreed.

Opioid Grant

CTDOL is working with the 5 Regional WDBs and will also be working with other state partners to develop programming statewide to address the effects of the Opioid crisis on the state's economy. The proposal is still currently being drafted however; some key components include:

1. Recovery Friendly Workplace training
2. Using apprenticeship and pre-apprenticeship models to increase the number of workforce professionals available to assist those pursuing and currently in recovery
3. Providing training to recently released ex-offenders impacted by Opioid addiction

NEXT MEETING

Scheduled for Tuesday November 20, 2018 at 1:00pm

ADJOURNMENT 3:03PM