

July 29, 2020

Via E-mail and Certified Mail

Susan Fracasso
Rapid Response Coordinator
Connecticut Department of Labor
Rapid Response Unit
200 Folly Brook Blvd
Wethersfield, CT 06109
dol.rapidresponse@ct.gov

Re Announcement of Planned Action

Dear Ms. Fracasso:

Sheffield Express, LLC employs delivery drivers. We are writing to inform you our location at 71 Horizon Drive, Bristol, CT 06010 will close on September 30, 2020. As a result, the employment status of all employees will be impacted and all employee will be separated from employment September 30, 2020. This closure is expected to be permanent.

All affected employees were notified of their separation date and that their separation from employment will be permanent. There will not be any bumping rights for affected employees—that is, employees will not be able to displace more junior employees out of their job positions as a result of this closure. No affected employees are subject to representation.

The following is a list of the job positions and number of individuals who will be affected by the location closure on September 30, 2020:

Job Title	Number of Affected Individuals
Delivery Driver	95

If you have any questions or want additional information concerning this matter, please contact Giorgi O'Neill, HR Manager at (617) 417-7376.

Sincerely,



John Riley, Owner