



**MENZIES
AVIATION**

Menzies Aviation Inc. BDL

Yudelka Almonte
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Windsor Locks, CT 06096
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24 September 2019

Attn: Rapid Response Unit
Connecticut Department of Labor
200 Folly Brook Boulevard
Wethersfield, CT 06109-1114

Re: Notice Pursuant to Worker Adjustment and Retraining Notification Act

Dear Sirs,

This letter is being issued in accordance with any possible obligation under the federal Worker Adjustment and Retraining Notification Act "WARN" to notify you that Aircraft Services International dba Menzies Aviation at Bradley International Airport "BDL" will no longer be providing ground handling services to **Spirit Airlines**. As a result of the layoff action, we anticipate 74 employees currently at the station will be terminated from Menzies Aviation, with employee terminations expected to occur on November 4th, 2019.

Bumping rights do not exist nor a bargaining agreement. Below is the list of the job titles of the positions to be affected in Connecticut, and the number of affected employees in each job classification. Pursuant to any possible obligation under WARN, notice is being provided simultaneously to the Chief Elected of the Towns of Windsor Locks Connecticut Local Official by use of this letter.

Affected employees will be paid all wages and other benefits to which they are entitled (if any) through their date of termination. On or before the effective date of each employee's termination, Menzies Aviation will provide information concerning benefits available under separate cover to eligible affected employees.

This action is permanent until said time when Menzies Aviation can submit a new bid for contract to Spirit Airlines at Bradley International Airport "BDL."

This notice is given based upon the best information available to Menzies Aviation at this time. For further information, I have listed my contact information at the top of this letter.

Sincerely,

Yudelka Almonte
Human Resources Manager

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SEP 24 2019

RAPID RESPONSE UNIT



ATTACHMENT

Cessation of Menzies Aviation
Handling Services to Spirit Lines
Bradley International Airport
12:00 a.m. November 4, 2019

Job categories of positions, number of employees and expected dates of separation are as follows:

Exempt Employees

Job Category	Number of Employees	Expected Date of Separation
Account Manager	1	Monday, November 4, 2019

Non- Exempt Employees

Job Category	Number of Employees	Expected Date of Separation
Ramp Supervisor	3	Monday, November 4, 2019
Ramp Agents	46	Monday, November 4, 2019
Passenger Supervisors	4	Monday, November 4, 2019
Passenger Service Agents	20	Monday, November 4, 2019

Total: 74

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