Welcome and Introduction
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“Recordkeeping”
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Low/No-Cost Training/Certification/Educational Opportunities
  - The Harvard School of Public Health Executive and Continuing Professional Education department is offering “Work, Health, and Well-Being: Integrating Wellness and Occupational Health and Safety in the Workplace” January 27 – 29, 2014 in Boston, MA. To learn more, click here:
    https://ecpe.sph.harvard.edu/programs.cfm?CSID=WHW0114

Ongoing Educational Opportunities
  - The OSHA Training Institute Education Center at Keene State College has a number of 10- and 30- Hour Train-the-Trainer courses scheduled in New England through June 2014. See attached information.

  - The OSHA Training Institute Education Center at Keene State College now has classes in Hamden CT! See attached information on the August 12-14, 2014 #3095 Electrical Standards Class, and May 2014 #502 Update for Construction Trainers, and #503 Update Class for General Industry Trainers classes.
The University of Connecticut (UCONN) offers a bachelor’s degree program with a concentration in Occupational and Environmental Health and Safety (OEHS), and it also offers a 5 course (15 credits) Occupational Safety and Health (OSH) post-baccalaureate certificate program. The OSH certificate program can be completed entirely online. For more information on these programs, visit the following websites or email or call Mr. Paul Bureau, UCONN OSH Academic Programs Director, at paul.bureau@uconn.edu, or at 860-486-0040.

Bachelor in Allied Health Sciences with an OEHS Concentration:

http://www.alliedhealth.uconn.edu/majors/oshConcentration.php

Occupational Safety and Health Certificate: http://osh.uconn.edu/

- New Business/News
  - Attention Safety Colleagues! Rebuild Hartford Annual Event. Saturday, April 26, 2014. Rebuild Hartford is celebrating 20 years of helping people maintain their homes! Volunteers are needed with Safety experience to provide direction to other Rebuild Hartford volunteers. Your focus as a Safety professional is to ensure the safety of the volunteers remains a priority. See attached information and signup with Dick Pfeiffer at 203-271-2690 today!
  
  - OSHA extends comment period on proposed rule to improve tracking of workplace injuries and illnesses. On January 6, 2014, OSHA announced it was extending the comment period to March 8, 2014 on the proposed rule to improve tracking of workplace safety and health through improved tracking of workplace injuries and illnesses. The proposed rule would amend recordkeeping regulations to add requirements for the electronic submission of injury and illness information that employers are already required to keep under OSHA’s regulations for recording and reporting occupational injuries and illnesses. See attached News Release. Also see attached pertinent pages of the Proposed Rule from Federal Register dated November 8, 2013.
  
  - OSHA reminds employers to post injury and illness summaries. The Occupational Safety and Health Administration is reminding employers to post OSHA Form 300A, which lists a summary of the total number of job-related injuries and illnesses that occurred during 2013. The form must be posted between Feb. 1 and April 30, 2014.

  The summary must include the total number of job-related injuries and illnesses that occurred in 2013 and were logged on OSHA Form 300, *Log of Work-Related Injuries and Illnesses*. To assist in calculating incidence rates, information about the annual average number of employees and total hours worked during the calendar year is also required. If a company recorded no injuries or illnesses in 2013, the employer must enter "zero" on the total line. The form must be signed and certified by a company executive. Form 300A should be displayed in a common area where notices to employees are usually posted.
Employers with 10 or fewer employees and employers in certain industries are normally exempt from federal OSHA injury and illness recordkeeping and posting requirements. A complete list of exempt industries in the retail, services, finance, insurance and real estate sectors can be found at [http://s.dol.gov/YP](http://s.dol.gov/YP).

The Bureau of Labor Statistics may still select exempted employers to participate in an annual statistical survey. All employers covered by OSHA need to comply with safety and health standards. All accidents that result in one or more fatalities or in the hospitalization of three or more employees must be reported verbally within eight hours to the nearest OSHA office.

Copies of OSHA Forms 300 and 300A are available at [http://s.dol.gov/YQ](http://s.dol.gov/YQ) in either Adobe PDF or Microsoft Excel Spreadsheet format. For more information on recordkeeping requirements, visit the [OSHA Injury and Illness Recordkeeping and Reporting Requirements](http://www.osha.gov) Web page.

- OSHA has released a new resource to better protect workers from hazardous chemicals. Each year in the United States, tens of thousands of workers are made sick or die from occupational exposures to the thousands of hazardous chemicals that are used in workplaces every day. On October 24, 2013 the U.S. Department of Labor’s Occupational Safety and Health Administration launched two new web resources to assist companies with keeping their workers safe.

  While many chemicals are suspected of being harmful, OSHA’s exposure standards are out-of-date and are inadequately protective for the small number of chemicals that are regulated in the workplace. The first resource OSHA has created is a toolkit to identify safer chemicals that can be used in place of more hazardous ones. This toolkit walks employers and workers step-by-step through information, methods, tools and guidance to either eliminate hazardous chemicals or make informed substitution decisions in the workplace by finding a safer chemical, material, product or process. The toolkit is available at [http://www.osha.gov/dsg/safer_chemicals/index.html](http://www.osha.gov/dsg/safer_chemicals/index.html).

OSHA also created another new web resource: the Annotated Permissible Exposure Limits, or annotated PEL tables, which will enable employers to voluntarily adopt newer, more protective workplace exposure limits. OSHA’s PELs set mandatory limits on the amount or concentration of a substance in the air to protect workers against the health effects of certain hazardous chemicals; and OSHA will continue to enforce those mandatory PELs. Since OSHA’s adoption of the majority of its PELs more than 40 years ago, new scientific data, industrial experience and developments in technology clearly indicate that in many instances these mandatory limits are not sufficiently protective of workers’ health.

The annotated PEL tables provide a side-by-side comparison of OSHA PELs for general industry to the California Division of Occupational Safety and Health PELs, National Institute for Occupational Safety and Health (NIOSH) recommended exposure limits, and American Conference of Governmental Industrial Hygienist (ACGIH) threshold limit values. They offer an easily accessible reference source for up-to-date workplace exposure limits, which are available at:
http://www.osha.gov/dsg/annotated-pels/index.html. The entire News Release can be viewed here:


- The Centers for Disease Control and Prevention (CDC) has issued updated Guidance for Evaluating Health-Care Personnel for Hepatitis B Virus Protection and for Administering Postexposure Management. Specifically: The report contains CDC guidance that augments the 2011 recommendations of the Advisory Committee on Immunization Practices (ACIP) for evaluating hepatitis B protection among health-care personnel (HCP) and administering post-exposure prophylaxis. Explicit guidance is provided for persons working, training, or volunteering in health-care settings who have documented hepatitis B (HepB) vaccination years before hire or matriculation (e.g., when HepB vaccination was received as part of routine infant [recommended since 1991] or catch-up adolescent [recommended since 1995] vaccination). The entire report can be found here:

  http://www.cdc.gov/mmwr/preview/mmwrhtml/rr6210a1.htm?s_cid=rr6210a1_e

- CONN-OSHA has rolled out a new “Hazard Communication/GHS Employer Training Materials and Resources” Web Page to assist employers with the new requirements. Go to http://www.ctdol.state.ct.us/osha/HazComm/default.htm and check it out!

  - CONN-OSHA also now has a Breakfast Roundtable Discussion Group Web Page with the current monthly Notice as well as archives of past meetings. To check it out, go to:

    http://www.ctdol.state.ct.us/osha/Breakfast/index.htm

- Announcements from the floor
- Adjourn