



TORRINGTON AMERICAN JOB CENTER OFFERS EMPLOYMENT AND TRAINING WORKSHOPS IN SEPTEMBER

November 20, 2019

TORRINGTON - A variety of training and employment workshops to assist Torrington-area residents this month are being offered by the Connecticut Department of Labor in the agency's Torrington *American Job Center* at 59 Field Street.

Advance registration is encouraged due to space limitations. To register for these no-cost workshops, please go to CTHires.com or call (860)-496-3500 to register.

Job Readiness Workshop: Dec. 3 and 4 from 9 a.m. – 1 p.m.

Learn about life and technical skills required to secure and sustain employment. Call (860) 496-3500 X 200 to register.

Health Professions Opportunity Grant Orientation: Dec. 5 from 10 – 11 a.m.

Learn about careers in the healthcare field through the Careers Advancement Project. Eligible participants can receive training that will assist them in securing a job (and advance along a career) in the healthcare field. Call (203) 574-6971 X435 to register.

Workforce Innovation & Opportunity Act (WIOA) Info Session: Dec. 5, 12, 19, and 26 from 9 a.m. – 12 p.m.

Participants can review process and eligibility requirements for funding of job training programs through this federal employment initiative. No appointment is needed.

Fundamentals of Résumé Writing: Dec. 10 from 9 – 11:30 a.m.

Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call (860)-496-3500 to register.

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An Equal Opportunity/Affirmative Action Employer



Northwest Connecticut Construction Careers: Dec. 18 from 9 – 10 a.m.

This is an orientation for individuals seeking employment in construction-related fields. The session includes a review of pre-employment and job training criteria. Call (203) 574-6971 X434 to register.

Bureau of Rehabilitation Services (BRS): Dec. 19 from 3 – 4 p.m.

This workshop offers one-on-one appointments to review services/eligibility. The goal is to assist individuals with medical barriers prepare for, obtain and maintain employment. Call (860) 496-3500 to register for the orientation.

Computer Basics: Dec. 27 from 9 a.m. – noon.

Learn to use the mouse, keyboard, practice typing, navigate websites, set-up an email account and learn about employment resources available through the Department of Labor website. Microsoft tutorials are available. Call (860) 496-3500 to register.

Veterans' Representative appointments:

Eligible veterans can receive veteran-specific re-employment services. Contact Department of Labor Veterans' Representative Giancarlo Castagne at (203) 437-3294 or Veterans' Representative Michael Mariano at (203) 437-3297 to make an appointment. Or visit the Waterbury *American Job Center*.

Free GED Classes:

Call ED Advance at (860) 567-0863 about registering to attend free GED classes hosted at the Torrington *American Job Center* on Monday and Wednesday afternoons from 1 to 3 p.m. Classes are held September through May.

OSHA-10 Certification Class:

Participants will attend a two-day, 10-hours class to acquire an OSHA-10 Occupational Safety and Health training certificate. Classes are held at the Waterbury *AJC*. Call (203) 574-6971 for Larry Devito (x461) or Joe Diorio (x434) for information.

Disability Resource Coordinator:

Meet with a staff person to learn how to access the various programs that offer services and supports needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442.

ITXpress Program:

Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the

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Information Technology field (software developer, IT security, or computer programmer). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits (NRWIB):

This workshop provides information for SSI/SSDI beneficiaries, their friends and families, about advantages of participating in the Social Security Ticket to Work program. The *American Job Center* is an approved Ticket Employment Network. No obligation - Contact Gary Madison at gary.madison@nrwib.org or (203)574-6971 x442.

Senior Community Service Employment Program (SCSEP):

Learn more about services available to job seekers who are age 55 or older. Contact SCSEP at (203) 373 - 2105.

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