



MEDIA RELEASE

CT Department of Labor *Communications Office*
Commissioner Scott D. Jackson

March 6 CONN-OSHA Record Keeping Workshop Details Work-related injuries and illness Forms

WETHERSFIELD, February 13, 2018 – The Connecticut Department of Labor’s Division of Occupational Safety and Health (CONN-OSHA) will host a March 6 workshop detailing OSHA Standard 29 CFR 1904, the *Recording and Reporting of Occupational Injuries and Illnesses*. According to Catherine Zinsser, CONN-Occupational Safety Training Specialist, who will conduct the 9 a.m. to noon session, the federal standards will be reviewed and information will be provided to help employers more accurately complete the following:

- Form 300: the Log of Work-Related Injuries and Illnesses
- Form 300A: the Summary of Work-Related Injuries and Illnesses
- Form 301: the Injury and Illness Incident Report

“When OSHA inspectors visit an establishment, they typically start with a review of the OSHA record keeping log,” Zinsser explains. “Unfortunately, too often critical forms are not properly completed. OSHA recordkeeping rules can be confusing, but our training helps make it more user-friendly.”

Admission is free but pre-registration is appreciated. Please contact Zinsser at Catherine.zinsser@ct.gov for more information or to register.

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