



MEDIA RELEASE

CT Department of Labor *Communications Office*
Commissioner Kurt Westby

Please note: This workshop, originally set for Jan. 17, 2019, has been rescheduled to Feb. 7. We apologize for any inconvenience.

CONN-OSHA Injury and Illness Recordkeeping Workshop Offers Assistance to Employers

WETHERSFIELD, January 2, 2018 – Employees in the Connecticut Department of Labor’s Division of Occupational Safety and Health (CONN-OSHA) will offer a 9 a.m. to noon workshop on **February 7** to assist employers with accurate injury and illness recordkeeping. According to Catherine Zinsser, CONN-OSHA Safety Training Specialist, the session will review the OSHA Standard 29 CFR 1904 requirements with a focus on the following federal forms:

- Log of Work-Related Injuries and Illnesses (Form 300)
- Summary of Work-Related Injuries and Illnesses (Form 300A)
- Injury and Illness Incident Report (Form 301)

“When OSHA inspectors visit a business or establishment, they typically start with a review of the federal recordkeeping log,” Zinsser explains. “Unfortunately, too often critical forms are not properly completed. OSHA recordkeeping rules can be confusing, but our training is designed to help to make it more user-friendly.”

The workshop will be held at the Labor Department’s Wethersfield office located at 200 Folly Brook Blvd. While there is no charge, pre-registration is requested by contacting Zinsser at Catherine.zinsser@ct.gov.

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