



Waterbury American Job Center Offers September Employment and Training Workshops

WETHERSFIELD, August 22, 2017 – The Waterbury *American Job Center*, located at 249 Thomaston Avenue, will offer a variety of training and employment workshops to assist area residents in September. Advance registration is encouraged due to space limitations. Please call to register for these no-cost workshops.

Résumé Critiques: Have your résumé reviewed by a Certified Professional Résumé Writer trained in developing documents that generate job interviews. Receive objective, unbiased feedback to assist in addressing problematic issues and identifying areas for improvement. Call (203) 437-3380 to register.
September 1, 8, 15, 22 and 29 (9 – 10 a.m.)

Health Professions Opportunity Grant Orientation: Learn about careers in the healthcare field through the Careers Advancement Project (Health CAP). Eligible participants can receive training to assist in securing a job (and advance along a career) in the healthcare field. Contact Genny Fonseca at genny.fonseca@nrwib.org or 203-574-6971 x432.
September 5 and September 19 (11 a.m. – 12 p.m.)

Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, including keywords, relevant vs. irrelevant information, formatting and cover letters. Call (203) 437-3380 to register.
September 5, 15 and 22 (9 – 11:30 a.m.)

Senior Community Service Employment Program (SCSEP): Learn more about services available to jobseekers age 55 or older. SCSEP representatives are available Tuesdays in the Waterbury *AJC Career Center* from 9 a.m. to 12 p.m.
September 5, 12, 19 and 26 (9 a.m. – 12 p.m.)

ITXpress Program: Learn about training, credentials and employment opportunities available through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, IT security, or computer programmer). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.
September 6 and September 20 (1:30 – 2:30 p.m.)

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An Equal Opportunity/Affirmative Action Employer



Northwest Connecticut Construction Careers: Offer an orientation for individuals seeking employment in construction-related fields. Session includes a review of pre-employment and job training criteria. Call (203) 510-7877 to register.

September 7 and September 21 (10:30 a.m. – 12 p.m.)

Simentor On-Line tutorial: In this first come/first served workshop, attendees have the opportunity to view self-paced tutorials on résumé writing, interviewing /job seeking skills, job retention and jobseeking skills for ex-offenders. Call (203) 574-6971 to register.

September 7, 11, 14, 18, 21, 25 and 28 (1 – 2:30 p.m.)

Successful Job Search Strategies: Learn job search strategies that will help you successfully secure your next position. Topics include employer research, the importance of preparation and organization in the job search, networking, and using social media to establish a digital presence. Call (203) 437-3380 to register.

September 8 (1 – 3 p.m.)

Interviewing Strategies and Techniques: Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call (203) 437-3380 to register.

September 11 (9 – 11:30 a.m.)

Access: Orientation for Persons with Disabilities (Friends and Relatives): Access various programs offering services/supports needed to obtain and maintain employment. Geared for customers with disabilities – with the emphasis on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442.

September 13 (1:30 – 3 p.m.)

Over 40 and Looking for Work: Discuss challenges and employer expectations; and develop strategies to combat the myths of the “older worker” in the hiring process. Call (203) 437-3380 to register.

September 15 (9 – 11:30 a.m.)

Managing the Stress of Job Loss: Learn about the various strategies and coping mechanisms that will assist you in dealing with the stress you face in being unemployed and finding a job. Offered by ULA; call (203) 437-3380 to register.

September 20 (1:30 – 3:30 p.m.)

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits (NRWIB): Information for SSI/SSDI beneficiaries, their friends and families, about advantages of participating in the Social Security Ticket to Work Program. The Job Center is an approved Ticket Employment Network. There is no obligation. Call Gary Madison at (203) 574-6971 x442 or gary.madison@nrwib.org to register.

September 27 (1:30 – 3 p.m.)

Advanced Résumé: Enhance the content of your current résumé by refining your summary/profile, keywords, accomplishments and achievements. Call (203) 437-3380 to register.

September 29 (1 – 3 p.m.)

Veterans’ Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Department of Labor Veterans’ Representative Lina Marte is available to meet with customers by contacting her at lina.marte@ct.gov, (203) 437-3297, or visit the Waterbury *AJC*.

Workforce Innovation and Opportunity Act (WIOA) Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 574-6971 for information. Sessions for both categories are held every week.

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