



Danbury American Job Center Offers August Employment and Training Workshops

WETHERSFIELD, July 18, 2017 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in August to assist Danbury-area residents. Events are held at the *Danbury American Job Center*, 185 Main Street. Please call the phone numbers listed to register. Advance registration is encouraged due to space limitations. The following workshops are now being offered:

Interviewing Strategies and Techniques: Offers tips for strategically preparing for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call (203) 437-3380 to register.

August 4 (9:30 a.m. – 12 p.m.)

Workforce Innovation and Opportunity Act (WIOA) Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 730-0451 for information.

Dislocated Workers: August 7 or 21 (10 a.m. – 12 p.m.)

Adult Workers: August 14 or 28 (10 a.m. – 12 p.m.)

Fundamentals of Résumé Writing: Obtain the tools you need to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call (203) 437-3380 to register

August 11 (9:30 a.m. – 12 p.m.)

Successful Job Search Strategies: Learn job search strategies to help you successfully secure your next position. Topics include employer research, importance of preparation and organization in the job search, networking and using social media to establish a digital presence. Call (203) 437-3380 to register.

August 25 (9:30 a.m. – 12 p.m.)

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Disability Resource Coordinator: Meet with a staff person to learn how to access the various programs offering services and supports needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 ext. 442.

Veterans' Representative appointments: Connecticut Department of Labor Veterans' Representative Lina Marte is available by appointment to meet with veterans. For a pre-scheduled appointment, please contact Lina in the Waterbury *American Job Center* at lina.marte@ct.gov or (203) 437-3297.

Northwest Region Veterans' Employment Services: Eligible veterans can receive veteran-specific re-employment services by visiting the Waterbury office. Contact Lina Marte at lina.marte@ct.gov or (203) 437-3297.

ITXpress Program: Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, computer programmer, or IT security). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971, ext. 465.

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