



## **Danbury American Job Center Offers September Employment and Training Workshops**

WETHERSFIELD, August 22, 2017 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in September to assist Danbury-area residents. Events are held at the *Danbury American Job Center*, 185 Main Street. Please call the phone numbers listed to register. Advance registration is encouraged due to space limitations. The following workshops are now being offered:

**Interviewing Strategies and Techniques:** Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call 203-437-3380 to register.  
**September 1 and 22 (9:30 a.m. – 12 p.m.)**

**Fundamentals of Résumé Writing:** Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, including keywords, relevant vs. irrelevant information, formatting and cover letters. Call 203-437-3380 to register  
**September 8 and 29 (9:30 a.m. – 12 p.m.)**

**Workforce Innovation and Opportunity Act (WIOA) Information Sessions:** Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 730-0451 for information.

**Dislocated Workers: September 11 and 25 (10 a.m. – 12 p.m.)**

**Adult Workers: September 18 (10 a.m. – 12 p.m.)**

**Successful Job Search Strategies:** Learn job search strategies that will help you successfully secure your next position. Topics include employer research, importance of preparation and organization in the job search, networking and using social media to establish a digital presence. Call (203) 437-3380 to register.  
**September 15 (9:30 a.m. – 12 p.m.)**

-more-

**Media Contact:** Nancy Steffens, Communications Director

200 Folly Brook Boulevard, Wethersfield, CT 06109-1114

Phone: (860) 263-6535 – Fax: (860) 263-6536 – [www.ct.gov/dol](http://www.ct.gov/dol)

An Equal Opportunity/Affirmative Action Employer



## MEDIA RELEASE

CT Department of Labor *Communications Office*  
Commissioner Scott D. Jackson

-2-

**Veterans' Representative appointments:** Connecticut Department of Labor Veterans' Representative Lina Marte is available, by appointment, to meet with customers. For a pre-scheduled appointment please contact her in the Waterbury *American Job Center* at [lina.marte@ct.gov](mailto:lina.marte@ct.gov) or (203) 437-3297.

**Northwest Region Veterans' Employment Services:** Eligible veterans can receive veteran-specific re-employment services by visiting the Waterbury office. Contact Lina Marte at [lina.marte@ct.gov](mailto:lina.marte@ct.gov) or (203) 437-3297.

**ITXpress Program:** Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, computer programmer, or IT security). Contact Angelo Santa Maria at [angelo.santamaria@nrwib.org](mailto:angelo.santamaria@nrwib.org) or (203) 574-6971 x465.

**Disability Resource Coordinator:** Meet with a staff person to learn how to access the various programs that offer services and supports needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at [gary.madison@nrwib.org](mailto:gary.madison@nrwib.org) or (203) 574-6971 x442.

###