



Waterbury American Job Center Offers May Employment and Training Workshops

WETHERSFIELD, April 25, 2017 – The Waterbury *American Job Center*, located at 249 Thomaston Avenue, will offer a variety of training and employment workshops to assist area residents in May. Advance registration is encouraged due to space limitations. Please call to register for these no-cost workshops.

Simentor On-Line tutorial: Attendees will have the opportunity to view self-paced tutorials on résumé writing, interviewing /job seeking skills, job retention and job seeking skills for ex-offenders. Call (203) 574-6971 to register.

May 1, 4, 8, 11, 15, 18, 22, or 25 (1 – 2:30 p.m.)

Health Professions Opportunity Grant Orientation: Learn about careers in the healthcare field through the Careers Advancement Project (Health CAP). Eligible participants can receive training to assist in securing a job (and advance along a career) in the healthcare field. Contact Joyce Liljedahl at joyce.liljedahl@nrwib.org or (203) 574-6971 x461.

May 2 or May 16 (1:30 – 2:30 p.m.)

ITXpress Program: Learn about training, credentials and employment opportunities available through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, IT security, or computer programmer). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

May 3 or May 17 (1:30 – 2:30 p.m.)

Northwest Connecticut Construction Careers: An orientation for individuals seeking employment in construction-related fields. Session includes a review of pre-employment and job training criteria. Call (203) 510-7877 to register.

May 4 or May 18 (10:30 a.m. – 12 p.m.)

Over 40 and Looking for Work: Discuss challenges and employer expectations and develop strategies to combat the myths of the “older worker” in the hiring process. Call (203) 437-3380 to register.

May 5 (9 – 11:30 a.m.)

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Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting, and cover letters. Call (203) 437-3380 to register.

May 5 or May 30 (9 a.m. – 11:30 a.m.)

Résumé Critiques: Have your résumé reviewed by a Certified Professional Résumé Writer trained in developing documents that generate job interviews. Receive objective and unbiased feedback to assist in addressing problematic issues, along with identifying areas for improvement. Call (203) 437-3380 to register.

May 5, 12, 19, or 26 (9 – 10 a.m.)

Access: Orientation for Persons with Disabilities (& Friends and Relatives): Access various programs offering services/supports needed to obtain and maintain employment. Geared for customers with disabilities. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442.

May 10 (1:30 – 3 p.m.)

Successful Job Search Strategies: Learn job search strategies that will help you successfully secure your next position. Topics include employer research, the importance of preparation and organization in the job search, networking, and using social media to establish a digital presence. Call (203) 437-3380 to register.

May 15 (1 – 3:30 p.m.)

Managing the Stress of Job Loss (ULA): Learn about the various strategies and coping mechanisms that will assist you in dealing with the stress you face in being unemployed and finding a job. Call (203) 437-3380 to register.

May 17 (1:30 – 3:30 p.m.)

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits: Information for SSI/SSDI beneficiaries, their friends and families, about advantages of participating in the Social Security Ticket to Work Program. The job center is an approved Ticket Employment Network. No obligation. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442 to register.

May 24 (1:30 – 3 p.m.)

Interviewing Strategies and Techniques: Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the

employer, closing the interview and following up. Call (203) 437-3380 to register.

May 22 (9 a.m. – 12 p.m.)

Cover Letters: Participants can learn how to write effective cover letters for their résumés that often are instrumental in a successful job search. Call (203) 437-3380 to register.

May 19 (9 – 11:30 a.m.)

Advanced Résumé: Enhance the content of your current résumé by refining your summary/profile, keywords, accomplishments and achievements. Call (203) 437-3380 to register.

May 26 (9 – 11:30 a.m.)

P2E Orientation: Learn more about the merits of this free five-week training course that helps ensure a successful job search. Course offers solutions for those that are long-term unemployed (those unemployed 27 weeks or more). Call (203) 767-3847 for information.

Veterans' Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Department of Labor Veterans' Representative Lina Marte is available to meet with customers. Contact Lina at lina.marte@ct.gov, (203) 437-3297, or visit the Waterbury AJC.

Workforce Innovation and Opportunity Act Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a "Dislocated Worker" or an "Adult Worker" by calling (203) 574-6971 for information. Sessions for both categories are held every week.

CAMI (Connecticut Advanced Manufacturing Initiative) Orientation: Offers a review of Naugatuck Valley Community College Advanced Manufacturing Facility and Program. Orientation sessions are by appointment only. Contact CAMI coordinator Cheryl Olmstead at cheryl.olmstead@nrwib.org or (203) 574-6971 x459 or to register.

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