



Waterbury American Job Center Offers April Employment and Training Workshops

WETHERSFIELD, March 24, 2017 – The Waterbury American Job Center, located at 249 Thomaston Avenue, will offer a variety of training and employment workshops in April to assist area residents. Advance registration is encouraged due to space limitations. Please call to register for these no-cost workshops.

Successful Job Search Strategies: Learn job search strategies to help successfully secure your next position. Topics include employer research, importance of preparation and organization in the job search, networking, and using social media to establish a digital presence. Call (203) 437-3380 to register
April 3 (1 – 3 p.m.)

Simentor On-Line tutorial: Attendees will review self-paced tutorials on résumé writing, interviewing and jobseeking skills, job retention, and jobseeking skills for ex-offenders. Call (203) 574-6971 to register.
April 3, 6, 10, 13, 17, 20, 24, or 27 (1 – 2:30 p.m.)

CAMI (Connecticut Advanced Manufacturing Initiative) Orientation: Review of the Advanced Manufacturing Training program and the Naugatuck Valley Community College Facility where this training is held. Register with CAMI coordinator Cheryl Olmstead at cheryl.olmstead@nrwib.org or (203) 574-6971 x459.

April 4 (2 – 3 p.m.)

Health Professions Opportunity Grant Orientation (HPOG): Learn about careers in the health care through the Careers Advancement Project (Health CAP). Eligible participants can receive training that will assist them in securing a job (and advance along a career) in the healthcare field. Contact Joyce Liljedahl at joyce.liljedahl@nrwib.org or (203) 574-6971 x461.

April 4 or April 18 (1:30 – 2:30 p.m.)

Introduction to Apprenticeship: Orientation offered by the Labor Department’s Office of Apprenticeship staff reviews the state’s Apprenticeship program and benefits of becoming an apprentice and “earning while you’re learning.” Call (203) 437-3380 to register.

April 5 (9 – 10 a.m.)

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ITXpress Program: Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that can assist in securing a job in the Information Technology field, including software developer, IT security, or computer programmer). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or 203-574-6971 x465.
April 5 or 19 (1:30 – 2:30 p.m.)

Northwest Connecticut Construction Careers: Orientation for individuals seeking employment in construction-related fields; includes review of pre-employment and job training. Call (203) 510-7877 to register.
April 6 and 20 (10:30 a.m. – 12 p.m.)

Over 40 and Looking for Work: Discuss challenges and employer expectations, and develop strategies to combat myths of the older worker in the hiring process. Call 203-437-3380 to register.
April 7 (9 – 11:30 a.m.)

Résumé Critiques: Have your résumé reviewed by a Certified Professional Résumé Writer trained in developing documents that generate job interviews. Receive objective and unbiased feedback to address problematic issues and identify areas for improvement. Call (203) 437-3380 to register.
April 7, 21, or 28 (9 – 10 a.m.)

Fundamentals of Résumé Writing: Learn to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting, and cover letters. Call 203-437-3380 to register
April 10 and 24 (9 a.m. – 12 p.m.)

Access: Orientation for Persons with Disabilities (& Friends and Relatives): Access various programs offering services/supports needed to obtain & maintain employment. Geared toward customers with Disabilities, the emphasis on abilities, not *disabilities*. Contact Gary at gary.madison@nrwib.org or call 203-574-6971 x442.
April 12 (1:30 – 3 p.m.)

Interviewing Strategies and Techniques: Learn to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview, and following up. Call (203) 437-3380 to register.
April 21 (9 a.m. – 12 p.m.)

Advanced Résumé: Enhance the content of your current résumé by refining the summary/profile, keywords, accomplishments and achievements. Call (203) 437-3380 to register.

April 21 (9 a.m. – 12 p.m.)

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits: Information for SSI/SSDI beneficiaries, their friends and families, about advantages of participating in the Social Security Ticket to Work Program. The job center is an approved Ticket Employment Network. No obligation. Contact Gary Madison at gary.madison@nrwib.org or 203-574-6971 x442 or to register.

April 26 (1:30 – 3 p.m.)

Cover Letters: Participants can learn how to write more effective cover letters for their résumés – an instrumental part of a successful job search. Call 203-437-3380 to register.

April 28 (9 – 11:30 a.m.)

P2E Orientation: Learn more about the merits of this exceptional five- week training course on a successful job search. Offers solutions for the long-term unemployed (27+ weeks). Call (203) 767-3847.

Veterans' Representative appointments: Offers veteran-specific re-employment services with Department of Labor Veterans' Representative Lina Marte. Please contact her at (203) 437-3297, lina.marte@ct.gov, or visit the Waterbury *American Job Center*.

Workforce Innovations and Opportunity Act (WIOA) Information Sessions: Participants will review the process and eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a "Dislocated Worker" or an "Adult" for various programs. Sessions are held every week; please call 203-574-6971 for information.

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