



Waterbury American Job Center Offers January Employment and Training Workshops

WETHERSFIELD, December 27, 2017 – The Waterbury *American Job Center*, located at 249 Thomaston Avenue, offers a variety of training and employment workshops in January. Advance registration is encouraged due to space limitations. Please call to register for these no-cost workshops.

Health Professions Opportunity Grant Orientation: Learn about careers in the healthcare field through the Careers Advancement Project (Health CAP). Eligible participants receive training to assist in securing a job (and advance along a career) in the healthcare field. Contact Evelyn Lumfukiadi at evelyn.lumfuakiadi@nrwib.org or (203) 574-6971 x435.

January 2 or January 16 (11 a.m. – 12 p.m.)

Senior Community Service Employment Program (SCSEP): Learn more about services available to jobseekers, 55 years old or older. SCSEP representatives are available Tuesdays in the Waterbury *AJC* Career Center from 9 a.m. to 12 p.m. Contact SCSEP at (475) 235-2954.

January 2, 9, 16, 23 or 30 (9 a.m. – 12 p.m.)

National External Diploma Program (NEDP): Naugatuck Adult Education offers this web-based program for adults and out-of-school youth to earn their high school diploma. Classes are offered at the Waterbury *AJC*.

January 2, 9, 16, 23, and 30 (9 – 10:30 a.m.)

January 3, 10, 17, 24, and 31 (2:30 – 4 p.m.)

Financial Literacy Information session: Learn about the necessity of having good credit. Topics include Fair Credit Reporting Act, budgeting tools, how to get rid of debt, protecting yourself against identity theft, generating other sources of income and how to complete your income taxes. Contact Career Resources at (203)755-5117 x311.

January 3 (1 – 3 p.m.)

ITXpress Program: Learn about training, credentials and employment opportunities available through the TechHire ITXpress Program. Eligible participants can receive training that will assist them in securing a job in the Information Technology field (software developer, IT security, or computer programmer). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

January 3 or January 17 (1:30 – 2:30 p.m.)

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Phone: (860) 263-6535 – Fax: (860) 263-6536 – www.ct.gov/dol

An Equal Opportunity/Affirmative Action Employer



Northwest Connecticut Construction Careers: Orientation for individuals seeking employment in construction-related fields. Includes a review of pre-employment and job training criteria. Call (203) 574-6971 x434 to register.

January 4 or January 18 (10:30 a.m. – 12 p.m.)

Advanced Résumé: Enhance the content of your current résumé by refining your summary/profile, keywords, accomplishments and achievements. Call (203) 437-3380 to register.

January 5 (9 – 11:30 a.m.)

Over 40 and Looking for Work: Discuss challenges and employer expectations and develop strategies to combat the myths of the “older worker” in the hiring process. Call (203) 437-3380 to register.

January 5 (9 – 11:30 a.m.)

Résumé Critiques: Have your résumé reviewed by a Certified Professional Résumé Writer trained in developing documents that generate job interviews. Receive objective and unbiased feedback to assist in addressing problematic issues, along with identifying areas for improvement. Call (203) 437-3380 to register.

January 5, 12, 19, or 26 (8:30 – 10 a.m.)

Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call (203) 437-3380 to register.

January 8; January 12; or January 29 (9 – 11:30 a.m.)

Successful Job Search Strategies: Learn job search strategies to help you successfully secure your next position. Topics include employer research, the importance of preparation and organization in the job search, networking, and using social media to establish a digital presence. Call (203) 437-3380 to register.

January 19 (9 a.m. – 12 p.m.)

Interviewing Strategies and Techniques: Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview, and following up. Call (203) 437-3380 to register.

January 26 (9 a.m. – 12 p.m.)

Managing the Stress of Job Loss (ULA): Learn about various strategies and coping mechanisms that can assist when dealing with the stress of being unemployed and finding a job. Call (203) 437-3380 to register.

Access: Orientation for Persons with Disabilities – also for friends and relatives (NRWIB): Access various programs offering services/supports needed to obtain and maintain employment. Geared for customers with Disabilities – the emphasis is on abilities, not disabilities. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442 to schedule an appointment.

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits (NRWIB): Information for SSI/SSDI beneficiaries, their friends and families, about advantages of participating in the Social Security Ticket to Work Program. The job center is an approved Ticket Employment Network. No obligation. Call Gary Madison at (203) 574-6971 x442 or gary.madison@nrwib.org to register.

Digital Literacy: Learn Windows, Word 1 & 2, Excel 1 & 2, and PowerPoint 1 & 2 at your own pace. Evening classes are 5 to 7 p.m. Tuesday and Thursday. Contact Career Resources at (203) 755-5117 x305.

Veterans' Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Department of Labor Veterans' Representative Lina Marte and Kelvin Johnson are available to meet with customers. Contact Lina at lina.marte@ct.gov or (203) 437-3297 and Kelvin at kelvin.johnson@ct.gov or (203) 437-3294 or visit the Waterbury job center.

Workforce Innovation and Opportunity Act (WIOA) Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a "Dislocated Worker" or as an "Adult Worker" by calling (203) 574-6971 for information. Sessions for both categories are held every week.

OSHA-10 Certification Class: Attend a two-day, 10-hour class to acquire a federal OSHA-10 occupational safety and health training certificate. Classes are held at 77 Bishop Street in Waterbury at the OIC Center. Call 203-574-6971 for Larry Devito (x461) or Joe Diorio (x434).

Simentor On-Line tutorial: In this first come/first served workshop attendees have the opportunity to view self-paced tutorials on résumé writing, interviewing /job seeking skills, job retention and job seeking skills for ex-offenders. Call (203) 574-6971 to register.

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