



Danbury American Job Center Offers January Employment and Training Workshops

WETHERSFIELD, December 27, 2017 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in January to assist Danbury-area residents. Events are held at the *Danbury American Job Center*, 185 Main Street. Please call the phone numbers listed to register. Advance registration is encouraged due to space limitations. The following workshops are offered:

Interviewing Strategies and Techniques: Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call 203-437-3380 to register.

January 5 or January 26 (9:30 a.m. – 12 p.m.)

Workforce Innovation and Opportunity Act (WIOA) Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 730-0451.

Dislocated Workers: January 8 or January 29 (10 a.m. – 12 p.m.)

Adult Workers: January 22 (10 a.m. – 12 p.m.)

Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call 203-437-3380 to register

January 12 (9:30 a.m. – 12 p.m.)

Successful Job Search Strategies: Learn job search strategies to help successfully secure your next position. Topics include employer research, importance of preparation and organization in the job search, networking, and using social media to establish a digital presence. Call 203-437-3380 to register.

January 19 (9:30 a.m. – 12 p.m.)

OSHA-10 Certification Class: Participants will attend a two-day, 10-hour class to acquire their OSHA-10 occupational safety and health training certificate. Classes held at 77 Bishop Street, Waterbury – OIC Center. Call 203-574-6971 Larry Devito (x461) or Joe Diorio (x434) for registration information.

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CT Department of Labor *Communications Office*
Commissioner Scott D. Jackson

-2-

Veterans' Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Department of Labor Veterans' Representative Lina Marte and Kelvin Johnson are available to meet with customers. Contact Lina at lina.marte@ct.gov or (203) 437-3297 or Kelvin at kelvin.johnson@ct.gov or (203) 437-3294, or visit the Waterbury job center.

Disability Resource Coordinator: Meet with a staff person to learn how to access the various programs that offer services and supports needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442.

ITXpress Program: Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, computer programmer, or IT security). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

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