



## **Danbury American Job Center Offers December Employment and Training Workshops**

WETHERSFIELD, November 22, 2017 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in November to assist Danbury-area residents. Events are held at the Danbury *American Job Center*, 185 Main Street. Please call the phone numbers listed to register. Advance registration is encouraged due to space limitations.

**Successful Job Search Strategies:** Learn job search strategies to help successfully secure your next position. Topics include employer research, importance of preparation and organization in the job search, networking and using social media to establish a digital presence. Call 203-437-3380 to register.  
**December 1 or 29 (9:30 a.m. – 12 p.m.)**

**Workforce Innovation and Opportunity Act (WIOA) Information Sessions:** Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 730-0451 for information.

**Adult Workers: December 4 or 18 (10 a.m. – 12 p.m.)**  
**Dislocated Workers: December 11 (10 a.m. – 12 p.m.)**

**Interviewing Strategies and Techniques:** Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call 203-437-3380 to register.  
**December 8 or 29 (9:30 a.m. – 12 p.m.)**

**Fundamentals of Résumé Writing:** Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call 203-437-3380 to register  
**December 15 (9:30 a.m. – 12 p.m.)**

**Veterans’ Representative appointments:** Connecticut Department of Labor Veterans’ Representative Lina Marte is available, by appointment, to meet with customers. For a pre-scheduled appointment please contact Lina in the Waterbury *American Job Center* at [lina.marte@ct.gov](mailto:lina.marte@ct.gov) or (203) 437-3297.

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## MEDIA RELEASE

CT Department of Labor *Communications Office*  
Commissioner Scott D. Jackson

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**Northwest Region Veterans' Employment Services:** Eligible veterans can receive veteran-specific re-employment services by visiting the *Waterbury American Job Center*. Contact Lina Marte at [lina.marte@ct.gov](mailto:lina.marte@ct.gov) or (203) 437-3297.

**ITXpress Program:** Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, computer programmer, or IT security). Contact Angelo Santa Maria at [angelo.santamaria@nrwib.org](mailto:angelo.santamaria@nrwib.org) or (203) 574-6971 x465.

**Disability Resource Coordinator:** Meet with a staff person to learn how to access the various programs that offer services and supports needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at [gary.madison@nrwib.org](mailto:gary.madison@nrwib.org) or (203) 574-6971 x442.

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