



Torrington Job Center Offers April Employment and Training Workshops

WETHERSFIELD, March 21, 2014 – Connecticut Department of Labor and partner staff will offer a variety of training and employment workshops in April to assist Torrington-area residents. Events are held at the Torrington Job Center, 685 Main Street. Due to space limitations, individuals interested in attending any of the workshops are asked to call the Torrington Job Center at (860) 496-3300 to register.

The Torrington Job Center is a partner of the American Job Center Network. The following workshops are now being offered:

WIA Information Session: Participants will review the process and eligibility requirements to receive training through federal Workforce Investment Act (WIA) funding. Sessions will be held on the following dates:

April 3 (9 – 12 p.m.)

April 10 (9 – 12 p.m.)

April 17 (9 – 12 p.m.)

April 24 (9 – 12 p.m.)

Pre-Manufacturing Certification Orientation: This information session is for individuals seeking employment in manufacturing and related trades. The session will provide a review of this pre-employment preparation - job training program for potential participants.

April 4 (10 a.m. – 12 p.m.)

April 25 (10 a.m. – 12 p.m.)

LinkedIn: Attendees will create a profile on a professional networking website and learn the advantage of a digital presence in today's job market. Attendees must have a valid e-mail address.

April 10 (9 a.m. – 12 p.m.)

Job Search Strategies: Participants will develop a successful plan and learn how to use tools and information to conduct an effective job search.

April 9 (9 a.m. – 12 p.m.)

April 30 (9 a.m. – 12 p.m.)

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Interviewing Techniques: Participants will increase their understanding of the interview process and address challenging questions.

April 16 (9 – 12 p.m.)

On-Line Applications #1: This workshop will show you how to avoid getting screened out by knowing what employers expect in an online application.

April 7 (9 a.m. – 12 p.m.)

Résumé Basics: Learn about important résumé sections, formatting and the pros and cons of different styles.

April 2 (9 a.m. – 12 p.m.)

April 23 (9 a.m. – 12 p.m.)

Veterans' Representative on-site: Connecticut Department of Labor Veterans' Representative William Brewer is available, by appointment, to talk with customers. For a pre-scheduled appointment on the dates noted, please call (203) 437-3295 or email him at William.Brewer@ct.gov.

April 4

April 11

April 25

Computers for Beginners: Learn about the parts of a computer and improve mouse/keyboard skills.

April 25 (9 a.m. – 12 p.m.)

Unemployment: Coping with Stress While Creating a Future: Learn about strategies and coping mechanisms to handle stress while conducting your job search.

April 2 (1 – 3 p.m.)

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