



## **On-The-Job Training Grants For Your Connecticut Business**

**What is On-the-Job Training?** On-the-Job Training (OJT) is a method of training new employees at your work site using other skilled employees as instructors. The Connecticut Department of Labor under the Trade Adjustment Assistance Act (TAA) gives businesses funds to provide OJT to TAA-eligible individuals to train them in skilled or semiskilled occupations.

### **How does TAA-OJT Benefit Your Business?**

- We reimburse you 50% of your new employee's starting wage rate to offset your extraordinary training costs. Reimbursement lasts two to nine months.
- We design an OJT program customized to meet your needs.
- Your new employee is trained for your specific work requirements.
- We help you complete minimal paper work.

**Who can be hired under the TAA-OJT program?** You may select from a pool of TAA-certified individuals who are enthusiastic about learning new career skills on the job. These individuals are building new job skills because their previous employer belonged to an industry hurt by foreign competition.

**What are your responsibilities as the employer?** You agree to offer full time employment and provide training on-the-job.

### **What are the Connecticut Department of Labor's responsibilities?**

- We pay you the agreed upon OJT reimbursement monthly.
- We refer TAA-certified workers to your OJT openings.
- We provide ongoing employer-employee support.

*Contact your regional Department of Labor business services consultant, found at the following link:*

*06/2011*