### Employer Resource Card

**Employer Resource Guide:** [http://www.ctdol.state.ct.us/employerresourceguide.pdf](http://www.ctdol.state.ct.us/employerresourceguide.pdf)

### Recruiting and Hiring

**American Job Centers (AJCs)**
- Targeted recruitments, pre-screening of applicants, business consulting services, job posting assistance, financial incentives
  - [www.ctdol.state.ct.us/ajc/americanjobcenters.htm](http://www.ctdol.state.ct.us/ajc/americanjobcenters.htm)

**CTHires**
- CTDOL’s self-service job bank where CT employers can post jobs 24/7 and review resumes to find qualified candidates at no cost
  - [www.cthires.com](http://www.cthires.com)

**Department of Aging and Disability Services (ADS)**
- Talent pool of qualified candidates to meet your business needs; worker retention services for employees with disabilities; on-the-job training funds; hiring tax credits
  - 860-424-4859 mark.henry@ct.gov; 860-602-4031 jonathan.richmond@ct.gov

**DOL Local Veterans’ Employment Representatives**
- Assist in hiring qualified veterans through job skills matching, outreach, hiring incentives, career fairs
  - 860-263-6040 [www.ctvetjobs.com](http://www.ctvetjobs.com)

**DOL Work Opportunity Tax Credit (WOTC)**
- Hiring tax credits up to $9,600 per qualified person
  - 860-263-6060 [http://www.ctdol.state.ct.us/progsupt/taxcredits/taxcredit1.htm](http://www.ctdol.state.ct.us/progsupt/taxcredits/taxcredit1.htm)

### Grants, Training, Consulting, and Workplace Safety

**DOL Manufacturing Innovation Fund — Incumbent Worker**
- Training grants up to 50% for manufacturers, maximum grant $50,000
  - 860-263-6732 [www.ctdol.state.ct.us/IWTmanufappform.htm](http://www.ctdol.state.ct.us/IWTmanufappform.htm)

**DOL Trade Adjustment Assistance On-the-Job Training**
- Up to 50% of starting wage for eligible new employee up to 9 months
  - 860-263-6070 [http://www.ctdol.state.ct.us/TradeAct/](http://www.ctdol.state.ct.us/TradeAct/)

**DOL Occupational Safety and Health Division CONN-OSHA**
- Free and confidential on-site consulting on safety and OSHA
  - 860-263-6900 [https://www.ctdol.state.ct.us/osha/contact.htm](https://www.ctdol.state.ct.us/osha/contact.htm)

**DOL Office of Apprenticeship Training**
- Develop highly technical skills through state-certified apprenticeship, tax credits, wage subsidies, tuition reimbursement, scholarships
  - 860-263-6085 [www.ctapprenticeship.com](http://www.ctapprenticeship.com)

**CONNSTEP**
- Strategic leadership, operational methods to innovate, grow, compete
  - 800-266-6672 [www.connstep.org](http://www.connstep.org)
## Connecticut Community Colleges
Talented graduates and customized training for current workforce
860-253-3128  Gary Carra  gcarra@asnuntuck.edu
860-723-0167  Lesley Mara  lmara@commnet.edu

## Layoff Aversion Management
**DOL Rapid Response**
Downsizing support to avert or manage layoffs or closings; placement assistance and resources
860-263-6580  dol.rapidresponse@ct.gov

**DOL Shared Work**
Employees share reduced hours to avoid layoffs, retain skilled workers
860-263-6660  DOL.SharedWork@ct.gov

## Business Development and Partnerships
**CT Adult Education**
Basic reading, writing, numeracy; English as a Second Language; Options for high school diploma or equivalency; citizenship
http://portal.ct.gov/SDE/Adult-Ed/Adult-Education-Programs-and-Services

**Dept. of Economic & Community Development (DECD)**
Matching grants for manufacturers to innovate, grow, improve technology; grants, loans for small businesses to create jobs; direct loans, financial incentives for projects with strong economic potential
860-500-2373  Lindylee.gold@ct.gov

**DOL Office of Workforce Competitiveness (OWC)**
Employer-led industry partnerships, sector strategies, career pathways initiatives
860-263-6518  www.ctdol.state.ct.us/OWC

**Workforce Development Boards in Connecticut**
Training to close the skills gap between state’s workforce and business demands; customized services to find, train, retain talent; financial incentives
Capital Workforce Partners, North Central CT
www.capitalworkforce.org
Eastern Connecticut Workforce Investment Board, Eastern CT
www.ewib.org
Northwest Regional Workforce Investment Board, Northwest CT
www.nrwib.org
Workforce Alliance, South Central CT, New Haven and Middletown areas:
https://www.workforcealliance.biz
The WorkPlace, Southwest CT
www.workplace.org

## Other Department of Labor Resources
**Labor Market Information**
Employment trends in Connecticut industries, labor market information
860-263-6275  https://www1.ctdol.state.ct.us/lmi

---

Revised 10/19