



## Employer Resource Card

<http://www.ctdol.state.ct.us/employerresourceguide.pdf>

### Recruiting and Hiring

#### American Job Centers (AJCs)

Targeted recruitments, pre-screening of applicants, business consulting services, job posting assistance, financial incentives  
[www.ctdol.state.ct.us/ajc/americanjobcenters.htm](http://www.ctdol.state.ct.us/ajc/americanjobcenters.htm)

#### CTHires

CTDOL's self-service job bank where CT employers can post jobs 24/7 and review resumes to find qualified candidates at no cost  
[www.cthires.com](http://www.cthires.com)

#### Department of Rehabilitation Services (DORS)

Talent pool of qualified candidates to meet your business needs; worker retention services for employees with disabilities; on-the-job training funds; hiring tax credits  
 860-424-4859 [mark.henry@ct.gov](mailto:mark.henry@ct.gov) ; 860-602-4031 [jonathan.richmond@ct.gov](mailto:jonathan.richmond@ct.gov)

#### DOL Office for Veterans' Workforce Development

Assist in hiring qualified veterans through job skills matching, outreach, hiring incentives, career fairs  
 860-263-6040 [www.ctvetjobs.com](http://www.ctvetjobs.com)

#### DOL Work Opportunity Tax Credit (WOTC)

Hiring tax credits up to \$9,600 per qualified person  
 860-263-6060 <http://www.ctdol.state.ct.us/progsupt/taxcredits/taxcredit1.htm>

### Grants, Training, Consulting, and Workplace Safety

#### DOL Manufacturing Innovation Fund – Incumbent Worker

Training grants up to 50% for manufacturers, maximum grant \$50,000  
 860-263-6732 [www.ctdol.state.ct.us/IWTmanuappform.htm](http://www.ctdol.state.ct.us/IWTmanuappform.htm)

#### DOL Trade Adjustment Assistance On-the-Job Training

Up to 50% of starting wage for eligible new employee up to 9 months  
 860-263-6070 <http://www.ctdol.state.ct.us/TradeAct/>

#### DOL Occupational Safety and Health Division CONN-OSHA

Free and confidential on-site consulting on safety and OSHA  
 860-263-6900 <https://www.ctdol.state.ct.us/osha/contact.htm>

#### DOL Office of Apprenticeship Training

Develop highly technical skills through state-certified apprenticeship, tax credits, wage subsidies, tuition reimbursement, scholarships  
 860-263-6085 [www.ctapprenticeship.com](http://www.ctapprenticeship.com)

#### CCSU Institute of Technology & Business Development (ITBD)

Affordable skill development: training by open enrollment sessions or customized projects; business incubation; conference facilities  
 860-832-0700 [www.ccsu.edu/itbd](http://www.ccsu.edu/itbd)

## CONNSTEP

Strategic leadership, operational methods to innovate, grow, compete  
860-266-6672 [www.connstep.org](http://www.connstep.org)

## Connecticut Community Colleges

Talented graduates and customized training for current workforce  
860-253-3128 Gary Carra [gcarra@asnuntuck.edu](mailto:gcarra@asnuntuck.edu)  
860-723-0167 Lesley Mara [lmara@commnet.edu](mailto:lmara@commnet.edu)

## Layoff Aversion Management

### DOL Rapid Response

Downsizing support to avert or manage layoffs or closings; placement assistance and resources  
860-263-6580 [dol.rapidresponse@ct.gov](mailto:dol.rapidresponse@ct.gov)

### DOL Shared Work

Employees share reduced hours to avoid layoffs, retain skilled workers  
860-263-6660 [DOL.SharedWork@ct.gov](mailto:DOL.SharedWork@ct.gov)

## Business Development and Partnerships

### CT Adult Education

Basic reading, writing, numeracy; English as a Second Language; Options for high school diploma or equivalency; citizenship  
<http://portal.ct.gov/SDE/Adult-Ed/Adult-Education-Programs-and-Services>

### Dept. of Economic & Community Development (DECD)

Matching grants for manufacturers to innovate, grow, improve technology; grants, loans for small businesses to create jobs; direct loans, financial incentives for projects with strong economic potential  
860-500-2373 [Lindylee.gold@ct.gov](mailto:Lindylee.gold@ct.gov)

### DOL Office of Workforce Competitiveness (OWC)

Employer-led industry partnerships, sector strategies, career pathways initiatives  
860-263-6518 [www.ctdol.state.ct.us/OWC](http://www.ctdol.state.ct.us/OWC)

### Workforce Development Boards in Connecticut

Training to close the skills gap between state's workforce and business demands; customized services to find, train, retain talent; financial incentives

Capital Workforce Partners, North Central CT  
[www.capitalworkforce.org](http://www.capitalworkforce.org)

Eastern Connecticut Workforce Investment Board, Eastern CT  
[www.ewib.org](http://www.ewib.org)

Northwest Regional Workforce Investment Board, Northwest CT  
[www.nrwib.org](http://www.nrwib.org)

Workforce Alliance, South Central CT, New Haven and Middletown areas:  
<http://www.workforcealliance.biz/services/new-haven-american-job-center>  
<http://www.workforcealliance.biz/services/middletown-american-job-center>

The WorkPlace, Southwest CT  
[www.workplace.org](http://www.workplace.org)

## Other Department of Labor Resources

### Office of Research

Employment trends in Connecticut industries, labor market information  
860-263-6275 [www.ctdol.state.ct.us/lmi](http://www.ctdol.state.ct.us/lmi)