### Employer Resource Card

http://www.ctdol.state.ct.us/employerresourceguide.pdf

### Recruiting and Hiring

**American Job Centers (AJCs)**
Targeted recruitments, pre-screening of applicants, business consulting services, job posting assistance, financial incentives
[www.ctdol.state.ct.us/ajc/americanjobcenters.htm](http://www.ctdol.state.ct.us/ajc/americanjobcenters.htm)

**CTHires**
CTDOL’s self-service job bank where CT employers can post jobs 24/7 and review resumes to find qualified candidates at no cost
[www.cthires.com](http://www.cthires.com)

**Department of Rehabilitation Services (DORS)**
Talent pool of qualified candidates to meet your business needs; worker retention services for employees with disabilities; on-the-job training funds; hiring tax credits
860-424-4859 mark.henry@ct.gov; 860-602-4031 jonathan.richmond@ct.gov

**DOL Office for Veterans’ Workforce Development**
Assist in hiring qualified veterans through job skills matching, outreach, hiring incentives, career fairs
860-263-6040 [www.ctvetjobs.com](http://www.ctvetjobs.com)

**DOL Work Opportunity Tax Credit (WOTC)**
Hiring tax credits up to $9,600 per qualified person
860-263-6060 [http://www.ctdol.state.ct.us/progsupt/taxcredits/taxcredit1.htm](http://www.ctdol.state.ct.us/progsupt/taxcredits/taxcredit1.htm)

### Grants, Training, Consulting, and Workplace Safety

**DOL Manufacturing Innovation Fund – Incumbent Worker**
Training grants up to 50% for manufacturers, maximum grant $50,000
860-263-6732 [www.ctdol.state.ct.us/IWTmanufappform.htm](http://www.ctdol.state.ct.us/IWTmanufappform.htm)

**DOL Trade Adjustment Assistance On-the-Job Training**
Up to 50% of starting wage for eligible new employee up to 9 months
860-263-6070 [http://www.ctdol.state.ct.us/TradeAct/](http://www.ctdol.state.ct.us/TradeAct/)

**DOL Occupational Safety and Health Division CONN-OSHA**
Free and confidential on-site consulting on safety and OSHA
860-263-6900 [https://www.ctdol.state.ct.us/osh/contact.htm](https://www.ctdol.state.ct.us/osh/contact.htm)

**DOL Office of Apprenticeship Training**
Develop highly technical skills through state-certified apprenticeship, tax credits, wage subsidies, tuition reimbursement, scholarships
860-263-6085 [www.ctapprenticeship.com](http://www.ctapprenticeship.com)

**CCSU Institute of Technology & Business Development (ITBD)**
Affordable skill development: training by open enrollment sessions or customized projects; business incubation; conference facilities
860-832-0700 [www.ccsu.edu/itbd](http://www.ccsu.edu/itbd)
CONNSTEP
Strategic leadership, operational methods to innovate, grow, compete
860-266-6672  www.connstep.org

Connecticut Community Colleges
Talented graduates and customized training for current workforce
860-253-3128  Gary Carra gcarra@asnuntuck.edu
860-723-0167  Lesley Mara lmar@commmnet.edu

Layoff Aversion Management

DOL Rapid Response
Downsizing support to avert or manage layoffs or closings; placement assistance and resources
860-263-6580  dol.rapidresponse@ct.gov

DOL Shared Work
Employees share reduced hours to avoid layoffs, retain skilled workers
860-263-6660  DOLSharedWork@ct.gov

Business Development and Partnerships

CT Adult Education
Basic reading, writing, numeracy; English as a Second Language; Options for high school diploma or equivalency; citizenship
http://portal.ct.gov/SDE/Adult-Ed/Adult-Education-Programs-and-Services

Dept. of Economic & Community Development (DECD)
Matching grants for manufacturers to innovate, grow, improve technology; grants, loans for small businesses to create jobs; direct loans, financial incentives for projects with strong economic potential
860-500-2373  Lindyilee.gold@ct.gov

DOL Office of Workforce Competitiveness (OWC)
Employer-led industry partnerships, sector strategies, career pathways initiatives
860-263-6518  www.ctdol.state.ct.us/OWC

Workforce Development Boards in Connecticut
Training to close the skills gap between state’s workforce and business demands; customized services to find, train, retain talent; financial incentives
Capital Workforce Partners, North Central CT
www.capitalworkforce.org

Eastern Connecticut Workforce Investment Board, Eastern CT
www.ewib.org

Northwest Regional Workforce Investment Board, Northwest CT
www.nrwb.org

Workforce Alliance, South Central CT, New Haven and Middletown areas:
http://www.workforcealliance.biz/services/new-haven-american-job-center
http://www.workforcealliance.biz/services/middletown-american-job-center

The WorkPlace, Southwest CT
www.workplace.org

Other Department of Labor Resources

Office of Research
Employment trends in Connecticut industries, labor market information
860-263-6275  https://www1.ctdol.state.ct.us/lmi/index.asp

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