



March 2009 Employer Information Notice

2009 TAX INFORMATION:

Rate for Newly Established Employers in 2009: 3.0%
Rate Range for Established Employers in 2009: 1.9% - 6.8%
Taxable Wage Base: \$15,000

Connecticut's Minimum Wage is \$8.00 per hour – It will be increasing to
\$8.25 per hour on January 1, 2010

For All New Claims Effective October 5, 2008 and thereafter,
the Maximum Weekly Benefit Rate Increased to \$519

Important Reminders to All Employers:

1. Employers are required to provide all separating employees with the state's unemployment notice and information packet. This unemployment separation packet may be found at <http://www.ctdol.state.ct.us/tic/sep-pack.html>.
2. Please file your unemployment tax return (Forms UC-2 and UC-5A) timely even if you cannot pay the contributions due. The wage information reported on your return is used to calculate the unemployment benefits paid to your employees in the event of a lay off. When the quarterly tax return is not filed timely, the unemployment claim may be delayed.

Notice to Single Member Limited Liability Companies (SMLLC):

Effective January 1, 2009, the Internal Revenue Service (*IRS*) has changed its federal tax reporting requirements which may also affect your Connecticut unemployment insurance account.

If for federal tax purposes you currently report as an individual operating a SMLLC *and* file your federal unemployment taxes (FUTA) under your personal (individual) Employer Identification Number (EIN), effective January 1, 2009, the IRS will require that you report FUTA using the EIN associated with your business, not your personal EIN.

If you are also reporting Connecticut unemployment insurance under your personal EIN, you will need to contact us to provide the Agency with the EIN of your business. In order to ensure accurate credit for FUTA purposes, you will be assigned a new Connecticut unemployment insurance registration number. If you need to provide us with your business EIN, or you have questions about this matter, please contact our Employer Status Unit at (860) 263-6550.

Notice Concerning Unemployment Insurance Tax Audits:

The Agency's Field Audit Unit conducts audits of Connecticut's employers to ensure compliance with the unemployment insurance statutes and regulations. The results of those audits may be shared with both the Internal Revenue Service and the Connecticut Department of Revenue Services. If you are audited by our Field Audit Unit and the audit results in changes to your unemployment reporting, you may wish to consult your tax advisor regarding possible changes with respect to your other tax obligations.

Employers Using a Disk or Cartridge to File Tax Returns:

To increase our efficiency and process returns more quickly, the Connecticut Department of Labor is requesting that employers discontinue using physical electronic media (cartridges, disks etc.) to file tax returns. The filing method we encourage is a file upload using File Transfer Protocol (FTP) through our Internet site. The file that you upload using FTP is the exact same file that you currently place on your physical media. The only difference is how the file is sent to the Department of Labor. If you are currently filing some form of physical media (diskette, cartridge, etc.), please register for our FTP service at: http://www.ctdol.state.ct.us/uitax/ftp_form1.htm.

Employers Who Receive a Magnetic Payment Voucher:

If you received this notice with a magnetic payment voucher and you engage the services of a payroll agency that files and pays Connecticut unemployment taxes on your behalf, do not return this voucher. The voucher is to be completed only by magnetic media filers who are submitting a payment by check. If you are not a magnetic media filer sending a payment by check, please disregard the voucher. If you received this voucher and need to report that you did not have any employees for the quarter, please file a *Zero Wage* return by calling (860) 566-1018 or (203) 248-4270.

Electronic Payment Required:

Public Act 08-60, recently signed into law, requires that unemployment insurance taxes and reimbursements in lieu of taxes be paid electronically if:

1. An employer is reporting 250 or more employees for the quarter; or
2. An agent, filing on behalf of client employers, is reporting 250 or more employees in the aggregate for the quarter.

The new legislation requires electronic payment of UI taxes effective in April 2009 when the first quarter 2009 tax returns are due, and the electronic payment of reimbursements in lieu of taxes for bills mailed starting in May 2009 when the first quarter 2009 wage reports are due from reimbursing employers. The Web site address for making electronic payments to the Department of Labor is: <http://www.ctdol.state.ct.us/uitax/web-report.html>.

How it Works: After accessing the Web site and selecting the electronic funds transfer (EFT) option, the employer or agent will sign in using the registration number and password contained on the accompanying form. The employer/agent will be asked for the bank routing number, bank account number and the type of account. The employer/agent will then enter the dollar amount of the payment and pick a date from a drop-down list, authorizing the Labor Department to withdraw the funds from the designated account on that date. At the end of the process, a confirmation will be provided, which should be kept for your records. If you have any questions, please call (860) 263-6375.

Your local Unemployment Compensation Field Audit Office listed below can provide assistance if you have questions concerning any unemployment insurance tax information in this notice.

Bridgeport (203) 455-2725	Hartford (860) 256-3725	Norwich (860) 859-5700
Danbury (203) 797-4148	Middletown (860) 754-5130	Torrington (860) 496-3340
Enfield (860) 741-4285	New Britain (860) 827-6260	Waterbury (203) 437-3400
Hamden (203) 859-3325	New London (860) 439-7550	Willimantic (860) 423-2689

Jerry Fleming
UC Director of Accounts