Waterbury American Job Center Offers May Employment and Training Workshops

WETHERSFIELD, April 19, 2016 – The Waterbury American Job Center, located at 249 Thomaston Avenue, is offering a variety of training and employment workshops in May to assist area residents. Advance registration is encouraged due to space limitations. Please call (203) 437-3380 to register for these no-cost workshops.

**Simentor On-Line Tutorial:** In this first come/first served workshop, attendees will have the opportunity to view self-paced tutorials on résumé writing, interviewing /job seeking skills, job retention and job seeking skills for ex-offenders. Please call (203) 574-6971 to register.

*May 2, 5, 9, 12, 16, 23, 26 (1 – 2:30 p.m.)*

**CAMI (Connecticut Advanced Manufacturing Initiative) Orientation** – This session is a one-hour review of the Naugatuck Valley Community College Advanced Manufacturing Facility and Program. Please call (203) 574-6971 to register.

*May 3 (2 – 3 p.m.)*

**H1B Technical Skills Training Orientation:** Review the eligibility requirements and opportunities for mid-level skills training in Information Technology, Health Care, and Advanced Manufacturing. This session may be of particular interest to long-term unemployed jobseekers with some college credits. Please call (203) 574-6971 to register.

*May 5 (2 – 3 p.m.)*

**Northwest Connecticut Construction Careers:** This information session is aimed at individuals seeking employment in construction-related fields. Sessions provide a review of pre-employment and job training requirements. Please call (203) 510-7877 to register.

*May 5 and 19 (10:30 a.m. – 12 p.m.)*

**Résumé Critiques:** This first come/first served, 15-minute session will provide participants with the opportunity to have their résumé critiqued by Certified Professional Résumé Writers. A typed, working résumé is required.

*May 6, 13, 20, 27 (9 – 10 a.m.)*

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**Media Contact:** Nancy Steffens, Communications Director

200 Folly Brook Boulevard, Wethersfield, CT 06109-1114
Phone: (860) 263-6535 – Fax: (860) 263-6536 – [www.ct.gov/dol](http://www.ct.gov/dol)

An Equal Opportunity/Affirmative Action Employer
Access: Orientation for Persons with Disabilities (& Friends and Relatives): An informational workshop for American Job Center customers with disabilities. Learn how to access various programs that offer services/supports needed to obtain and maintain employment. The emphasis is on abilities, not disabilities. Please call (203) 574-6971 to register.
May 11 (1:30 – 3 p.m.)

Résumé Basics: Learn about important résumé sections, including formatting and the pros and cons of different styles.
May 13 and 26 (9 – 11:30 a.m.)

Interviewing Techniques: Geared toward helping participants increase their understanding of the interview process and how to best address challenging questions.
May 12 (9 a.m. – 12 p.m.)

Job Search Strategies: Participants will develop a successful plan, including the tools and information needed to conduct an effective job search.
May 20 (9 – 11:30 a.m.)

Ticket to Work Program – Orientation for Persons Receiving SSI or SSDI Benefits: Information for SSI/SSDI beneficiaries, and their friends and families, regarding advantages of participating in the Social Security Ticket to Work Program. The job center is an approved Ticket Employment Network. Please call (203) 574-6971 to register.
May 25 (1:30 – 3 p.m.)

Cover Letters: Participants will learn how to write effective cover letters for their résumés which can often be instrumental for a successful job search.
May 26 (9 – 11 a.m.)

Advanced Résumé: Enhance the content of your current résumé by refining your summary/profile, keywords, accomplishments and achievements.
May 27 (9 – 11 a.m.)

Disability Resource Coordinator – Staff person is available to inform customers on how to access the various programs offering services and supports needed to secure and maintain employment. The emphasis is on abilities, not disabilities. Please contact Jim Amis at Jamis.ctwbs@ct.gov or (203) 574-6971 X 441.

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Veterans’ Employment Services Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Connecticut Department of Labor Veterans’ Representative Heather Suddaby is available for walk-in traffic or by schedule to meet with veterans. To schedule an appointment, please contact her at (203) 437-3297 or heather.suddaby@ct.gov, or contact Yuriy Matviyenka at (203) 437-3295 or yuriy.matviyenka@ct.gov.

Senior Community Service Employment Program (SCSEP) – Associates for Training & Development (A4TD): A4TD will be available at the Waterbury American Job Center every Tuesday morning from 9 a.m. to 12 p.m. to assist job seekers age 55 and older. Please call (203) 721-6263 for an appointment or visit the Waterbury AJC office.

Free Basic Computer Courses: Please contact the United Labor Agency at (203) 755-8745.

Free Financial Aid Review: Offered by Community College CT Talent Assistance Cooperative Educational Opportunity Center (CONNTAC). Please contact Arlette Taylor at (203) 574-1140.

Free GED Classes: Please contact the Northwest Regional Workforce Investment Board at (203) 574-6971 for information.

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