



Danbury *American Job Center* Offers October Employment and Training Workshops

WETHERSFIELD, September 25, 2018 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops to assist area residents in October. Events are held at the Danbury *American Job Center*, 185 Main Street. Please call the phone numbers listed to register. Advance registration is encouraged due to space limitations. The following workshops are now being offered.

Workforce Innovation and Opportunity Act (WIOA) Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 730-0451 for information.

Adult Workers: October 1 or 22 (10 a.m. – 12 p.m.)

Dislocated Workers: October 15 or 29 (10 a.m. – 12 p.m.)

Bureau of Rehabilitation Services (BRS): Meet with BRS staff at the job center or call to set up an appointment to discuss job search related issues and support services for jobseekers that may require and qualify for the special services this agency provides. Call a BRS staff person at (203) 207-8990.

October 4 (9 a.m. – 12 p.m.) or October 18 (1 – 4 p.m.)

Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call (203) 437-3380 to register.

October 12 (9:30 a.m. – 12 p.m.)

Successful Job Search Strategies: Learn job search strategies to help successfully secure your next position. Topics include employer research, importance of preparation and organization in the job

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search, networking and using social media to establish a digital presence. Call (203) 437-3380 to register.

October 19 (9:30 a.m. – 12 p.m.)

Interviewing Strategies and Techniques: Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call (203) 437-3380 to register.

October 26 (9:30 a.m. – 12 p.m.)

Veterans' Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Department of Labor Veterans' Representative can be reached at (203) 437-3380 or visit the *Waterbury American Job Center*.

(October appointments can be scheduled Wednesdays or Thursdays)

Disability Resource Coordinator: Meet with a staff person to learn how to access the various programs that offer services and support needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442.

ITXpress Program: Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, computer programmer, or IT security). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

OSHA-10 Certification Class: Participants will attend a two-day, 10-hour class to acquire their OSHA-10 Occupational Safety and Health training certificate. Classes are held at 77 Bishop Street, Waterbury – OIC Center. Call (203) 574-6971 for Larry Devito (x461) or Joe Diorio (x434) for information.

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