



Waterbury American Job Center Offers March Employment and Training Workshops

WETHERSFIELD, February 15, 2018 – The Waterbury *American Job Center*, located at 249 Thomaston Avenue, will offer a variety of training and employment workshops in March. Advance registration is encouraged due to space limitations. Please call to register for these no-cost workshops.

Northwest Connecticut Construction Careers: Offers an orientation for individuals seeking employment in construction-related fields. Includes a review of pre-employment and job training criteria. Call (203) 574-6971 x434 to register.

March 1 or March 15 (10:30 a.m. – 12 p.m.)

Successful Job Search Strategies: Learn job search strategies that will help you successfully secure your next position. Topics include employer research, importance of preparation/organization of the job search, networking and using social media to establish a digital presence. Call (203) 437-3380 to register.

March 2 (9 – 11:30 a.m.)

Naugatuck Valley Community College (NVCC): Meet with staff from NVCC to explore the various programs and course offerings. Call (203) 574-6971 to schedule an appointment or visit the A

March 2, 9, 16 and 23 (8:30 a.m. to 1 p.m.)

Résumé Critiques: Have your résumé reviewed by a Certified Professional Résumé Writer trained in developing documents that generate job interviews. Receive objective and unbiased feedback to assist in addressing problematic issues, along with identifying areas for improvement. Call (203) 437-3380 to register.

March 2, 9, 16, or 23 (8:30 – 10 a.m.)

Simentor On-Line tutorial: In this first come/first served workshop, attendees will have the opportunity to view self-paced tutorials on résumé writing, interviewing/jobseeking skills, job retention and jobseeking skills for ex-offenders. Call (203) 574-6971 to register.

March 5, 8, 12, 15, 19, 22, 26 or 29 (1 – 2:30 p.m.)

Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential

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parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call (203) 437-3380 to register.

March 5, 9 or 26 (9 a.m. – 12 p.m.)

Health Professions Opportunity Grant Orientation: Learn about careers in the healthcare field through the Careers Advancement Project (Health CAP). Eligible participants can receive training to assist in securing a job (and advance along a career) in the healthcare field. Contact Evelyn Lumfukiadi at evelyn.lumfuakiadi@nrwib.org or (203) 574-6971 x435.

March 6 or March 20 (11 a.m. – 12 p.m.)

Senior Community Service Employment Program (SCSEP): Learn more about services available to job seekers who are 55 years old or older. SCSEP representatives are available on Tuesdays in the Waterbury AJC Career Center from 9 a.m. to 12 p.m. Contact SCSEP at (475) 235-2954.

March 6, 13, 20 or 27 (9 a.m. – 12 p.m.)

National External Diploma Program (NEDP): Naugatuck Adult Education offers this web-based program for adults and out of school youth to earn their high school diploma. Classes are offered at the Waterbury AJC.

March 6, 13, 20 or 27 (9 – 10:30 a.m.)

March 7, 14, 21 or 28 (2:30 – 4 p.m.)

Financial Literacy Information session: Learn about the necessity of having good credit. Other topics include the Fair Credit Reporting Act, budgeting tools, getting rid of debt, how to protect yourself against identity theft, how to generate other sources of income, and how to complete your income taxes. Contact Career Resources at (203) 755-5117 x311.

March 7 (1 – 3 p.m.)

Bureau of Rehabilitation Services (BRS) and Board of Education Services for the Blind (BESB): Meet with BRS and BESB staff at the AJC or call (203) 574-6971 to set up an appointment to discuss job search-related issues and support services for jobseekers that may require and qualify for the special services these two agencies provide.

BRS – March 7, 14, 21 or 28 (1 – 4 p.m.)

BESB – March 7, 14, 21, or 28 (9 a.m. – 12 p.m.)

ITXpress Program: Learn about training, credentials and employment opportunities available through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, IT security, or computer

programmer). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

March 7 or March 21 (1:30 – 2:30 p.m.)

Over 40 and Looking for Work: Discuss challenges and employer expectations; develop strategies to combat the myths of the “older worker” in the hiring process. Call (203) 437-3380 to register.

March 12 (9 a.m. – 12 p.m.)

Advanced Résumé: Enhance the content of your current résumé by refining your summary/profile, keywords, accomplishments and achievements. Call (203) 437-3380 to register.

March 16 (9 – 11:30 a.m.)

Interviewing Strategies and Techniques: Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call (203) 437-3380 to register.

March 19 (9 – 11:30 a.m.)

Access: Orientation for Persons with Disabilities (NRWIB): For Persons with Disabilities (and Friends and Relatives). Access various programs offering services/supports needed to obtain and maintain employment. Geared for customers with Disabilities – the emphasis is on abilities, not disabilities. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442 to schedule an appointment.

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits (NRWIB): For persons receiving SSI or SSDI benefits. Information for SSI/SSDI beneficiaries, and their friends and families, about the advantages of participating in the Social Security Ticket to Work Program. The job center is an approved Ticket Employment Network. No obligation. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442 to schedule an appointment.

Digital Literacy: Learn Windows, Word 1 & 2, Excel 1 & 2, and PowerPoint 1 & 2 at your pace. Evening classes – Tuesday and Thursday from 5 – 7 pm. Contact Career Resources at 203-755-5117 X 305

Veterans’ Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Department of Labor Veterans’ Representative Lina Marte and Kelvin Johnson are available to meet with customers. Contact Lina at lina.marte@ct.gov or (203) 437-3297 and Kelvin at kelvin.johnson@ct.gov or (203) 437 – 3294 or visit the Waterbury AIC.

Workforce Innovation and Opportunity Act (WIOA) Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 574-6971 for information. Sessions for both categories are held every week.

MEDIA RELEASE

CT Department of Labor *Communications Office*
Commissioner Scott D. Jackson

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OSHA-10 Certification Class: Participants will attend a two-day, 10-hour class to acquire their OSHA-10 occupational safety and health training certificate. Classes held at 77 Bishop Street, Waterbury – OIC Center. Call 203-574-6971 for Larry Devito (x461) or Joe Diorio (x434).

Introduction to Apprenticeship: Learn how one can become an Apprentice in a specific trade. Topics include how to find an employer “sponsor” and the general requirements that an apprentice and employer sponsor must follow. Call (203) 437-3380 to register.

March 20 (9 – 10 a.m.)

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