



Danbury American Job Center Offers March Employment and Training Workshops

WETHERSFIELD, February 15, 2018 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in March to assist Danbury-area residents. Events are held at the *Danbury American Job Center*, 185 Main Street. Please call the phone numbers listed to register. Advance registration is encouraged due to space limitations. The following workshops are now being offered.

Workforce Innovation and Opportunity Act (WIOA) Information Sessions: Participants will review the process/eligibility requirements to receive funding for training through this federal employment initiative. Qualify as a “Dislocated Worker” or as an “Adult Worker” by calling (203) 730-0451 for information.

Dislocated Workers: March 5 or 19 (10 a.m. – 12 p.m.)

Adult Workers: March 12 or 26 (10 a.m. – 12 p.m.)

Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call (203) 437-3380 to register

March 16 (9:30 a.m. – 12 p.m.)

Successful Job Search Strategies: Learn job search strategies that will help you successfully secure your next position. Topics include employer research, importance of preparation and organization in the job search, networking and using social media to establish a digital presence. Call (203) 437-3380 to register.

March 2 or 23 (9:30 a.m. – 12 p.m.)

Interviewing Strategies and Techniques: Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following up. Call (203) 437-3380 to register.

March 9 (9:30 a.m. – 12 p.m.)

Veterans’ Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Department of Labor Veterans’ Representative Lina Marte and Kelvin Johnson are available to

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Commissioner Scott D. Jackson

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meet with customers. Contact Lina at lina.marte@ct.gov or (203) 437-3297 and Kelvin at kelvin.johnson@ct.gov or (203) 437-3294 or visit the Waterbury *American Job Center*.

ITXpress Program: Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, computer programmer, or IT security). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

OSHA-10 Certification class: Participants will attend a two-day, 10-hour class to acquire their OSHA-10 occupational safety and health training certificate. Classes held at 77 Bishop Street, Waterbury – OIC Center. Call (203) 574-6971 for Larry Devito (x461) or Joe Diorio (x434).

Disability Resource Coordinator: Meet with a staff person to learn how to access the various programs that offer services and supports needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442.

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