



Torrington American Job Center Offers December Employment and Training Workshops

WETHERSFIELD, November 19, 2018 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in December to assist area residents. Events are held at the Torrington *American Job Center*, 59 Field Street. Please contact the phone numbers listed to register. Advance registration is encouraged due to space limitations. In addition to these workshops, the Resource Room continues to offer job-related Internet access and online application assistance.

Health Professions Opportunity Grant Orientation: Learn about careers in the healthcare field through the Careers Advancement Project. Eligible participants can receive training that will assist them in securing a job (and advance along a career) in the healthcare field. Call (203) 574-6971 x435 to register.
December 6 (10 – 11 a.m.)

Northwest Connecticut Community College (NCCC): Learn all about NCCC programs. Walk-ins are welcome.
December 6, 13, 20 and 27 (1 – 4 p.m.)

Workforce Innovation and Opportunity Act (WIOA) Information Session: Participants can review process and eligibility requirements for funding of job training programs through this federal employment initiative. No appointment is needed.
December 6, 13, 20 and 27 (9 a.m. – 12 p.m.)

Fundamentals of Résumé Writing: Learn how to write a focused résumé needed to secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing essential parts of the résumé, keywords, relevant vs. irrelevant information, formatting and cover letters. Call (203) 437-3380 to register.
December 11 (9 – 11:30 a.m.)

(more)

Media Contact: Nancy Steffens, Communications Director
200 Folly Brook Boulevard, Wethersfield, CT 06109-1114
Phone: (860) 263-6535 – Fax: (860) 263-6536 – www.ct.gov/dol
An Equal Opportunity/Affirmative Action Employer



Bureau of Rehabilitation Services (BRS): This workshop offers one-on-one appointments to review services/eligibility. The goal is to assist individuals with medical barriers to prepare for, obtain and maintain employment. Call (860) 496-3500 to register for the orientation.

December 20 (3 – 4 p.m.)

Northwest Connecticut Construction Careers: This workshop offers an orientation for individuals seeking employment in construction-related fields. The session includes a review of pre-employment and job training criteria. Call (203) 574-6971 x434 to register.

December 26 (9 – 10 a.m.)

Computer Basics: Learn to use the mouse, keyboard, practice typing, navigate websites, set-up an email account, and learn about employment resources available through the Connecticut Department of Labor website. Microsoft tutorials are available. Call (860) 496-3500 to register.

December 28 (9 a.m. – 12 p.m.)

Veterans' Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Contact a Connecticut Department of Labor Veterans' Representative – Giancarlo Castagne at (203) 437-3294, or Michael Mariano at (203) 437-3297, to make an appointment or visit the Waterbury *American Job Center*.

OSHA 10 Certification Class: Participants will attend a two-day, 10-hour class to acquire an OSHA 10 Occupational Safety and Health training certificate. Classes are held at 77 Bishop Street, Waterbury – OIC Center. Call (203) 574-6971 for Larry Devito (x461) or Joe Diorio (x434) for information.

Disability Resource Coordinator: Meet with a staff person to learn how to access the various programs that offer services and supports needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*. Contact Gary Madison at gary.madison@nrwib.org or (203) 574-6971 x442.

ITXpress Program: Learn about training, credentials and employment opportunities through the TechHire ITXpress Program. Eligible participants can qualify to receive training that will assist them in securing a job in the Information Technology field (software developer, IT security, or computer programmer). Contact Angelo Santa Maria at angelo.santamaria@nrwib.org or (203) 574-6971 x465.

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits (NRWIB): Information for SSI/SSDI beneficiaries, their friends and families, about advantages of participating in the Social Security Ticket to Work program. The *American Job Center* is an approved Ticket Employment Network. There is no obligation. Contact *Gary Madison* at gary.madison@nrwib.org or (203) 574-6971 x442 to register.

Free GED Classes: Call ED Advance at (860) 567-0863 about registering to attend free GED classes hosted at the Torrington *American Job Center* from 1 to 3 p.m. Monday and Wednesday afternoons.

###