New London and Norwich American Job Centers Offer June Employment and Training Workshops

WETHERSFIELD, May 20, 2016 – The New London Department of Labor American Job Center, a partner of the American Job Center network located at Shaw’s Cove Six, is offering a variety of employment and training workshops in June to area residents. Advanced registration is encouraged due to space limitations. Please visit CTHires.com to register or call (860)859-5777. The Norwich Department of Labor, a partner of the American Job Center network, will offer résumé critiques during June at the Norwich AJC, 113 Salem Turnpike, Suite 200. Advanced registration is encouraged due to space limitations. Please visit CTHires.com to register or call (860) 859-5777.

New London Workshops

Résumé Critique – Have your résumé reviewed by a Certified Professional Résumé Writer trained in developing strategic documents that generate job interviews. Receive objective and unbiased feedback to identify ways to strengthen your résumé and determine areas for improvement.
June 6, 13, 20, 27 (9 a.m. – 10:15 a.m.)

Career Development and Exploration – Discover your career values, interests, and personal work styles to assist in developing a career goal and plan. Identify occupations that may be suitable using the Keirsey Temperament Sorter and other assessment tools.
June 8 (9 a.m. – 3 p.m.)

Fundamentals of Résumé Writing – Learn to write a focused résumé that can help secure job interviews and employment offers. Topics include thinking like an employer, strategies for developing individual sections, relevant information, formatting and cover letters.
June 9 (9 a.m. – 12 p.m.)

Successful Job Search Strategies – Learn which job search strategies to help you successfully your next position. Topics include employer research, networking and using social media to establish a digital presence.
June 14 (9 a.m. – 12 p.m.)
Interviewing Strategies and Techniques – Learn how to strategically prepare for critical job interview questions. Topics include company research, developing a candidate message, questions to ask the employer, closing the interview and following-up.
June 22 (9 a.m. – 12 p.m.)

Norwich Workshops
Résumé Critique – Have your résumé reviewed by a Certified Professional Résumé Writer trained in developing strategic documents that generate job interviews. Receive objective and unbiased feedback to assist you in addressing problematic issues along with identifying areas for improvement.
June 28 (9 – 10:30 a.m.)

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