January 11 CONN-OSHA Recordkeeping Workshop Details Work-related Injuries and Illness Forms

WETHERSFIELD, December 29, 2016 – Employees in the Connecticut Department of Labor’s Division of Occupational Safety and Health (CONN-OSHA) will offer a 9 a.m. to noon workshop January 11 to help companies accurately record and report occupational injuries and illnesses, using the OSHA Standard 29 CFR 1904 regulations.

Presented by CONN-OSHA Occupational Safety Training Specialist Catherine Zinsser, the workshop offers employers an overview of federal standards and information to help companies correctly complete Form 300 – Log of Work-Related Injuries and Illnesses, Form 300A – Summary of Work-Related Injuries and Illnesses, and Form 301 – Injury and Illness Incident Report.

“When OSHA inspectors visit a company, typically they start with a review of the OSHA recordkeeping log,” Zinsser explains. “Unfortunately, too often critical forms are incomplete or not properly completed. Although OSHA recordkeeping rules can be confusing, this training is geared to make it more user-friendly.”

Offered at the Labor Department’s Central Office, 200 Folly Brook Boulevard in Wethersfield, admission to the workshop is free but pre-registration is required. Please email Zinsser at Catherine.Zinnser@ct.gov to register or for additional information.

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