Torrington American Job Center Offers November Employment and Training Workshops

WETHERSFIELD, October 24, 2016 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in November to assist area residents. Events are held at the Torrington American Job Center, 59 Field Street. Please contact the office at (860) 496-3300 to register. Advance registration is encouraged due to space limitations. In addition to these workshops, the Resource Room continues to offer job-related internet access and online application assistance. The following workshops are now being offered:

**Workforce Innovations & Opportunity Act (WIOA) Information Session:** Participants can review process and eligibility requirements for funding of job training programs through this federal employment initiative.

**November 3, 10 and 17 (9 a.m. – 12 p.m.)**

**Health Professions Opportunity Grant (HPOG) Orientation:** Learn about careers in the healthcare field through the Careers Advancement Project (Health CAP). Eligible participants can receive training that will assist them in securing a job, and advancement, in the healthcare field.

**November 10 (1:30 – 2:30 p.m.)**

**Myers Briggs Type Indicator (NWCC):** Determine personality strengths to help match your occupational choices. Call (860) 496-3500 to register.

**November 16 (2 – 4 p.m.)**

**Computers Basics:** Learn to use the mouse, keyboard, practice typing, navigate websites, set-up an email account, and learn about employment resources available through the Department of Labor website; Microsoft tutorials available.

**November 18 (9 a.m. – 12 p.m.)**

**Connecticut Advanced Manufacturing Initiative (CAMI) Orientation** – Offers a one-hour review of the Naugatuck Valley Community College Advanced Manufacturing Facility and Program. Call (203) 574-6971 to register.

**November 21 (1 p.m. – 2 p.m.)**

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Résumé, Job Search, and interviewing assistance (1-on-1): Meet with a workforce development professional and receive assistance in creating a résumé, conducting your job search, and preparing for an interview. Call (860) 496-3500 to register.

November 30 (2 – 4 p.m.)

Disability Resource Coordinator – A staff person is available to inform customers on how to access the various programs that offer services and supports needed to obtain and maintain employment. The emphasis is on abilities, not disabilities. Contact Gary Madison at 203-574-6971 x442 or email gary.madison@nrwib.org.

Veterans’ Representative appointments: Eligible veterans can receive veteran-specific re-employment services. Connecticut Department of Labor Veterans’ Representative Heather Suddaby is available, by appointment, to meet with customers in either the Torrington or Waterbury American Job Center. For a pre-scheduled appointment, call (203) 437-3297 or email heather.suddaby@ct.gov. Appointments are available on the following dates November 4, 11, and 18.

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