Hamden American Job Center Offers November Employment and Training Workshops

WETHERSFIELD, October 24, 2016 – Connecticut Department of Labor employees in the agency’s Hamden American Job Center, 37 Marne Street, will offer a variety of training and employment workshops in November to assist area residents. Advanced registration is encouraged due to space limitations. Please call (203) 859-3200 to register for these no-cost workshops.

Veterans’ Workshop – November 2, 9, 16, 23 and 30 (1 – 3 p.m.): Veterans are encouraged to participate in this workshop, which covers the basics of developing an effective résumé. Topics covered include translating military skills and accomplishments into civilian terminology, understanding federal résumé formatting, and common résumé mistakes to avoid. There is ample time for participants to ask questions of members of the Connecticut Department of Labor’s Office for Veterans’ Workforce Development.

Fundamentals of Résumé Writing – November 4 and 18 (9 a.m. – 12 p.m.) and November 22 (1– 4 p.m.): This workshop provides valuable information and tips needed to create a professional résumé.

Interviewing Strategies & Techniques – November 7 (9 a.m. – 12 p.m.) and November 21 (1– 4 p.m.): Learn interview preparation and techniques and discover the best way to respond to questions from an interviewer, how to negotiate a “win-win” package, and learn what to say and when and how to say it.

Successful Job Search Strategies – November 14 (9 a.m. – 12 p.m.): Attendees will learn useful job search strategies and gain pointers on telephone skills, networking, the hidden job market and interviewing.

Over 40 and Looking for Work – November 14 (1 – 4 p.m.): Participants will discuss the challenges and employer expectations for older workers and develop strategies to successfully mitigate possible stereotyping that may occur during the hiring process.

LinkedIn – November 21 (9-12 p.m.): This workshop uses a lecture/PowerPoint based format to help participants learn the importance of utilizing LinkedIn and developing an effective profile page to aid in their job search.

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