



MEDIA RELEASE

CT Department of Labor *Communications Office*
Sharon M. Palmer, Commissioner

Labor Department Job Readiness Workshops Scheduled at Clinton's Henry Carter Hull Library

WETHERSFIELD, March 6, 2015 – Do you live in eastern Connecticut and are you seeking a new job and advice on the best way to find your next position?

Career specialists from Connecticut Department of Labor will sponsor a series of Job Readiness workshops at the Henry Carter Hull Library to provide information and assistance regarding three key components of the job search process. The library is located at 10 Killingworth Turnpike, Clinton.

“Whether you are new to the workforce, going through a career transition, or looking to change careers, these workshops offer techniques and skills geared to optimize the effectiveness your job search,” explains State Labor Commissioner Sharon M. Palmer.

The three-part series will be held three consecutive Fridays: an *Interview Techniques* workshop will be held on March 13; a *Job Search Strategies* workshop is March 20; and a *Résumé Basics* workshop is set for March 27. All sessions will run from 1:30 to 3:30 p.m.

Topics to be addressed include:

- What is considered appropriate dress for an interview?
- What information should be brought to an interview?
- What is the best way to handle applications, and
- What is the difference between an application and a résumé?

To register for the sessions, please call the library at (860) 669-2343.

###

Media Contact: Nancy Steffens, Communications Director
200 Folly Brook Boulevard, Wethersfield, CT 06109-1114
Phone: (860) 263-6535 – Fax: (860) 263-6536 – www.ct.gov/dol
An Equal Opportunity/Affirmative Action Employer

