



Waterbury American Job Center Offers January Employment and Training Workshops

WETHERSFIELD, December 18, 2015 – The Connecticut Department of Labor and the Northwest Regional Workforce Investment Board are offering a variety of training and employment workshops in January to assist area residents. Events are held at the Waterbury *American Job Center*, 249 Thomaston Ave. Please contact the office at (203) 437-3380 to register. Advance registration is encouraged due to space limitations. In addition to these workshops, the Resource Room continues to offer job-related Internet access and online application assistance.

Simentor On-Line tutorial: In this first come/first served workshop, attendees will have the opportunity to view self-paced tutorials on résumé writing, interviewing /job seeking skills, job retention and job seeking skills for ex-offenders.

January 4, 7, 11, 14, 21, 25, 28 (1 – 2:30 p.m.)

CAMI (Connecticut Advanced Manufacturing Initiative) Orientation –This session is a one-hour review of Naugatuck Valley Community College Advanced Manufacturing Facility and Program.

January 5 (2 – 3 p.m.)

Cover Letters: Participants will learn how to write effective cover letters for their résumés which can often be instrumental for a successful job search.

January 5 (9 – 11 a.m.)

H1B Technical Skills Training Orientation: Review the eligibility requirements and opportunities for mid-level skills training in Information Technology, Health Care, and Advanced Manufacturing. This session may be of particular interest to long-term unemployed jobseekers with some college credits.

January 7 (2 – 3 p.m.)

Northwest Connecticut Construction Careers: This information session is aimed at individuals seeking employment in construction-related fields. It will provide a review of pre-employment and job training requirements. Please call (203) 510-7877 to register.

January 7 (10:30 a.m. – 12 p.m.)

January 21 (10:30 a.m. – 12 p.m.)

-More-

Media Contact: Nancy Steffens, Communications Director
200 Folly Brook Boulevard, Wethersfield, CT 06109-1114
Phone: (860) 263-6535 – Fax: (860) 263-6536 – www.ct.gov/dol
An Equal Opportunity/Affirmative Action Employer



Health and Life Science Career Orientation: Explore potential training opportunities in the Health and Life Sciences fields offered through the Community College system.

January 7 (1:30 – 3 p.m.)

January 14 (1:30 – 3 p.m.)

Résumé Critiques: This first come/first served, 15–minute session will provide participants with the opportunity to have their résumé critiqued by Certified Professional Résumé Writers. A typed working résumé is required.

January 8, 15, 22, 29 (9 – 10 a.m.)

Résumé Basics: Learn about important résumé sections, including formatting and the pros and cons of different styles.

January 12 (9 a.m. – 11:30 a.m.)

January 29 (9 a.m. – 11:30 a.m.)

Access: Orientation for Persons with Disabilities (& Friends and Relatives): This informational workshop helps attendees learn how to access various programs that offer services and supports for persons with disabilities that are needed to obtain and maintain employment. The emphasis is on abilities, not *disabilities*.

January 13 (1:30 – 3 p.m.)

Interviewing Techniques: Geared toward helping participants increase their understanding of the interview process and how to best address challenging questions.

January 13 (9 – 11:30 a.m.)

Advanced Résumé: Enhance the content of your current résumé by refining your summary/profile, keywords, accomplishments and achievements.

January 21 (9 – 11:30 a.m.)

Job Search Strategies: Participants will develop a successful plan; tools and information to conduct an effective job search.

January 22 (9 – 11:30 a.m.)

Ticket to Work – Orientation for Persons receiving SSI or SSDI benefits (NRWIB): Information for SSI/SSDI beneficiaries, their friends and families, about advantages of participating in the Social Security Ticket to Work Program. The Waterbury *American Job Center* is an approved Ticket Employment Network. No obligation.

January 27 (1:30 – 3 p.m.)

Northwest Region Veterans Employment Services: Eligible veterans can receive veteran-specific re-employment services. Contact Yuriy Matviyenka at 203-437-3295 (yuriy.matviyenka@ct.gov), Heather Suddaby at (203) 437-3297 (heather.suddaby@ct.gov) or Ron Agard at (203) 437-3294 (ron.agard@ct.gov).

Disability Resource Coordinator – Staff person available to inform customers on how to access the various programs that offer services and supports needed to obtain and maintain employment. Emphasis on abilities, not *disabilities*. Contact Jim Amis at (203) 574-6971 x441 or Jamis.ctwbs@ct.gov

Free Basic Computer Courses – Please contact the United Labor Agency at (203) 755–8745.

Free Financial Aid Review – Offered by Community College CT Talent Assistance Cooperative Educational Opportunity Center (CONNTAC). Please contact Arlette Taylor at (203) 574–1140.

Free GED classes (NRWIB) – Please contact the Northwest Regional Workforce Investment Board at (203) 574–6971.

###