



MEDIA RELEASE

CT Department of Labor *Communications Office*
Sharon M. Palmer, Commissioner

January 13 CONN-OSHA Seminar Reviews Recordkeeping Requirements, Procedures

WETHERSFIELD, December 23, 2015 – OSHA-required recordkeeping and procedures for tracking injury and illness will be reviewed during a January 13 breakfast roundtable sponsored by the Connecticut Department of Labor’s Occupational Safety and Health (CONN-OSHA) division. The roundtable will be held from 8:15 to 9:45 a.m. at the agency’s central office, located at 200 Folly Brook Boulevard in Wethersfield.

CONN-OSHA Occupational Safety Training Specialist John Able, who is coordinating the seminar, noted that the review will also include explanation and overview of OSHA 300, *OSHA 300A* and *OSHA 3011* reporting forms.

“When an OSHA inspector visits an establishment, he or she will typically start with a review of the OSHA record log,” Able explains. “Unfortunately, all too often, the forms being used by companies are outdated or not completed properly. Although OSHA recordkeeping rules can be confusing, our training goal is to make them more user-friendly.”

Admission to the seminar is free, but pre-registration is required. Please contact Able at able.john@dol.gov to register for the breakfast roundtable or for additional information.

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