



RECRUITMENT



Hartford County, CT

Homemakers and Companions (Job ID#195710)

Home Health Aides/CNA's (Job ID#195723)

Monday, December 17th, 2018

From 10:00 AM – 12:00 PM

**Hartford American Job Center
3580 Main Street, Hartford, CT**

JOB INFORMATION AND REQUIREMENTS

HOMEMAKERS AND COMPANIONS (#195710):

Duties Include:

- Performs housekeeping activities in order to maintain a safe, clean environment and promote a sense of wellbeing for the client by following a designated work plan.
- Follows the assignment sheet, which includes planning and preparing simple meals, changing bed linens, doing laundry and making an unoccupied bed.
- Participates in supportive activities to ensure maximum client independence within the home and maintains household routine.
- Communicates any changes in the client's condition to the Administrator / designee.
- Accompany the client to medical appointments if necessary.
- Maintains a record of tasks accomplished.

Requirements:

- Must be eighteen (18) years of age or older.
- Ability to read and write consistent with job requirements.
- Must provide two (2) acceptable references, which will be verified in writing by the personnel manager.
- Must have the maturity necessary for establishing and maintaining a good work relationship with the client, the client's family and the personnel of the agency.
- Must be able to function with minimal supervision.
- Have a reliable means of transportation.
- Criminal Background check required.

HOME HEALTH AIDES/CNA's - (#195723)

Duties Include:

- Currently certified/licensed in the state as a Home Health Aide (HHA), Personal Care Aide (PCA), or Certified Nursing Assistant (CNA).
- Provide assistance with activities of daily living as directed by the care plan, including: bathing, showering, meal preparation, light housekeeping, toileting, etc.
- Caring, dependable, and mature attitude
- Reliable transportation to/from assignments
- Bilingual (Spanish) a plus!

Requirements:

- Must have safe, reliable transportation and current auto insurance in your name
- Must have a valid Driver's License
- Must provide proof of training in a Certified Nurse's Aide or Home Health Aide program
- Homecare experience required
- Must be able to clearly speak, read, write and understand the English language - bilingual candidates urged to apply

INTERVIEW PREPARATION INSTRUCTIONS

❖ Bring Résumé or Outline of Work Experience	❖ Must be at least 18 years of age
❖ Pass a criminal background check	❖ Must be able to pass a drug test, where applicable

For more information visit www.CTHires.com. Click on **Find a Job** then the **Job Number Search** tab. Enter the Job Order Number then click **Search**. (See above for Job ID #)

If you are interested in attending this recruitment event, you **MUST** be a registered user of CTHires to participate in this event. If you are not registered, please visit www.CTHires.com to register as an Individual prior to the event.

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