

American Job Center Services



**Let Us Help You
Get Back To Work**

Having the right tools for a successful job search is critical

Career Services

- Career counseling and job search support
- Interviewing tips and techniques
- Résumé writing/critiques with Certified Professional Résumé Writers
- Employer recruitment events, regional job fairs
- Online job bank for posting résumés, searching for jobs, visiting career sites

Workshops and seminars

- Over 40 and Looking for Work
- Using LinkedIn for Today's Job Search
- Networking Groups
- Job Search Strategies
- Interviewing Techniques
- Résumé and Cover Letter Preparation
- Career Exploration: Discovering Your Abilities, Interests and Work Values

Information and Referrals

- Labor Market Information
- Apprenticeship Programs
- Unemployment Insurance
- Veterans' Services

Referrals to:

- Job opportunities
- Training programs
- Education information
- Supportive services

Resources

- Computers with Internet access for:
 - Résumé and cover letter development
 - Job search and career exploration
- Résumé bond paper/matching envelopes
- Fax and copy machines
- Assistive technology for persons with disabilities

Visit Your Local American Job Center

Bridgeport 2 Lafayette Square PH: 203-455-2700
(GPS: 350 Fairfield Avenue)

Danielson 95 Westcott Rd. PH: 860-412-7000

Hamden 37 Marne St. PH: 203-859-3200

Hartford 3580 Main St. PH: 860-256-3700

New London Shaw's Cove Six PH: 860-439-7400

Waterbury 249 Thomaston Ave. PH: 203-437-3380

Affiliate American Job Centers - not all services at these sites

Ansonia 4 Fourth St. PH: 203-397-6647

Danbury 4 Liberty St. PH: 203-730-0451

Derby 101 Elizabeth St. PH: 203-734-3443

Enfield 786 Enfield St. PH: 860-745-8097

Manchester 893 Main St PH: 860-643-2222

Meriden 87 W. Main St., 2nd Fl. PH: 203-238-3688

Middletown 272 South Main St. PH: 860-347-7691

New Britain 260 Lafayette St. PH: 860-899-3500

New Haven 560 Ella T. Grasso Blvd PH: 203-624-1493

Norwich 113 Salem Tpke. PH: 860-859-5777
N. Bldg., 200

Stamford 141 Franklin St. 2nd Fl. PH: 203-353-1702

Torrington 59 Field St. PH: 860-496-3500

Willimantic 1320 Main St., Tyler Sq. PH: 860-450-7603



www.ct.gov/dol

The Connecticut Department of Labor (or local WIB) is an Affirmative Action/ Equal Opportunity employer and equal opportunity program and service provider. Auxiliary aids and services are available upon request to individuals with disabilities. For more information, contact the Agency's Equal Opportunity Officer at (860) 263-6067; TDD/TTY (860) 263-6074; Fax (860) 263-6216

Resources For Older Workers

Job Search



American Job Centers

Offer no-cost services to jobseekers, in convenient locations throughout the state. Services include skill-building workshops, résumé writing assistance, career counseling and employer recruitment events. On-the-job training programs include Apprenticeship, Incumbent Worker Training, Subsidized Training and Employment Program (Step Up) and Platform to Employment (P2E). www.ct.gov/dol

American Association of Retired Persons (AARP) - CT Chapter

The AARP Foundation is an affiliated charity providing security, protection and empowerment to older persons in need. Support comes from volunteers, donors and sponsors. Services include online training and networking events; website offers information/articles related to job search, finances, recruitments and retirement (certain website features require paid membership).

www.aarp.org/ct

Senior Community Employment Service Program (SCSEP)

Assists participants to acquire marketable job skills and helps in securing meaningful unsubsidized employment.

www.ct.gov/agingservices/cwp/view.asp?a=2513&q=313068

2-1-1 CT / United Way

A one-stop connection to the local services, from utility assistance, food, housing, childcare, after school programs, elder care and crisis intervention.

Dial 2-1-1 or online at 211ct.org

CTHires

A self-service job bank that allows jobseekers to search for employment opportunities from verified employers, post their résumé online and create a virtual recruiter (job search agent).

www.CTHires.com

Support Services



CT Department of Aging

Ensures that Connecticut's elders have access to supportive services necessary to live with dignity, security and independence. Services include training programs, education, and eligibility for tuition waivers.

www.ct.gov/agingservices

Social Security Administration

Offers a variety of services including The Ticket to Work program, designed to help people with disabilities find jobs if they wish to work.

www.socialsecurity.gov/work

CT Bureau of Rehabilitation Services (BRS)

Serves individuals with special needs and administers Vocational Rehabilitation and Supported Employment programs. Provides training, education, and job search assistance.

www.brs.state.ct.us

Goodwill Industries

(Western & Northern Connecticut)

Serves people with disabilities, economic disadvantages and other barriers to employment. Its mission is to help people achieve independence and self-sufficiency through job training and support services.

www.goodwillct.org

Benefits Check Up

Offered through the National Council on Aging (NCOA), this free nonprofit service helps identify benefits that could save money and cover everyday expense costs. www.benefitscheckup.org

Legal Services

U.S. Equal Employment Opportunity Commission (EEOC)

Enforces federal laws that make it illegal to discriminate against a job applicant or an employee because of race, color, religions, sex, national origin or age (40 or older).

www.eeoc.gov/

Connecticut Commission on Human Rights and Opportunities (CHRO)

CHRO's mission is to eliminate discrimination through civil and human rights law enforcement and to establish equal opportunity and justice for all persons through advocacy and education. Residents can contact CHRO to file discrimination complaints and obtain legal information. www.ct.gov/chro

Statewide Legal Services

Offers legal aid and advice to low-income residents.

www.slscct.org | www.ctlawhelp.org

